

Driver Qualification Card Application Form

Foirm Iarratais ar Chárta Cáilíochta Tiománaí

PPS Number:
Uimhir PPSN:

Date of Birth:
Dáta Breithe:

Irish Driver Number:
Uimhir Tiomána na hÉireann:

Non Irish Driver Number:
Uimhir Tiomána Nach Uimhir
Tiomána na hÉireann í:

First Name:
Ainm:

Surname:
Sloinne:

Mobile Number:
Uimhir Fón Póca:

Email:
Ríomhphost:

Please review and amend (if necessary) your contact details by logging on to the 'My CPC' portal on the RSA website – www.rsa.ie
Féach ar do shonraí teagmhála más é do thoil é, agus déan iad a leasú, más gá, ar an tairseach 'My CPC' ar láithreán gréasáin an RSA – www.rsa.ie

I confirm that I am legally residing and/or working in Ireland.
Deimhním go bhfuil cónaí orm agus/nó go bhfuilim ag obair in Éirinn de réir an dlí.

I have read and agreed to the terms as set out in the [CPC Driver Declaration Information leaflet](#)
Tá na téarmaí mar atá leagtha amach sa bhileog eolais - Eolas maidir le Dearbhú CPC Tiománaí - léite agus comhaontaithe agam

Note: Only complete this section if you were not employed as a Professional Driver in Ireland or any EU Member State.
Tabhair faoi deara: Ná comhlánaigh an chuid seo ach amháin mura raibh tú fostaithe mar Thiománaí Gairmiúil in Éirinn nó in aon Bhallstát AE.

I declare that I have not been engaged in /or received payment in respect of any professional driving activity (bus/truck) since Dearbhaím nach raibh mé fostaithe in aon gníomhaíocht tiomána gairmiúla (bus/trucail) / nach bhfuair mé aon íocaíocht ar gníomhaíocht tiomána gairmiúla (bus/trucail) ó

I now wish to return to driving professionally from
Ba mhaith liom filleadh ar an tiomáint ghairmiúil ón

and I have completed 5/6 days of driver CPC periodic training as required within the last 5 years.
agus tá 5/6 lá d'oilúint thréimhsiúil CPC Tiománaí tugtha chun críche agam, de réir mar atá de dhíth, le 5 bliana anuas.

Signature:
Síniú:

Date:
Dáta:

Please keep your signature within the box

Please do not return this form until the Licence Category has been added to the full licence

FOR OFFICE
USE ONLY
Please enclose
photo but do
not attach it
here

Dear Driver,

Driver Certificate of Professional Competence (Driver CPC) came into effect on the 10th of September 2008 for bus drivers and the 10th of September 2009 for truck drivers. In order to drive professionally (for a living) you are required to maintain this qualification by completing one day of Driver CPC training per year.

As and from the 10th of September 2013 all professional bus drivers must carry a Driver CPC card, and from the 10th of September 2014 all professional truck drivers must carry a Driver CPC card.

Please note that from the dates above, it is illegal to drive professionally without a Driver CPC card. There are penalties in place for non-compliance.

If you do not wish to drive professionally you do not need to apply for, or carry a Drivers CPC card.

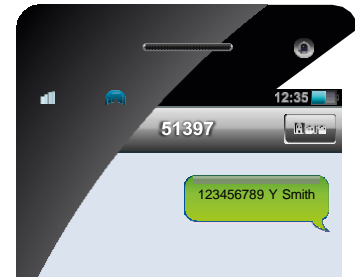
As a professional driver who has completed the required number of CPC periodic training modules, there are a number of options available to you to obtain your Driver CPC card. **Choose one of the following:**

Option 1

If you have a Digital Tachograph card you can apply for your Driver CPC qualification card by giving the RSA permission to use the photograph and signature details that you previously submitted.

To avail of this option you need to text the following three pieces of information to **51397 (low cost text)**

1. **Driver Number** this can be found at item 5 on the paper Driving Licence or item 4d on the new plastic card Driving Licence
2. **Y** which signifies Yes
3. **Surname**
e.g. **123456789 Y Smith** (Please insert a space in between Driver Number and Y and Surname)



Option 2

Sign and return the declaration overleaf with the following items to the address below:

- A **recent passport-sized** photograph, please sign your name on the back. It is essential that the photograph submitted with the application meets the internationally accepted Passport Office photo guidelines. These guidelines can be found at www.dfa.ie/uploads/documents/photograph%20guidelines.pdf
- **For EU Licences not issued in Ireland** - A photocopy of your current driving licence, which includes your bus/truck licence category.

Option 3

Log on to 'MY CPC Driver Portal' using <https://cpc.rsa.ie/live/CPCDriverportal>

Register and give permission to use the photograph and signature details previously submitted for your Digital tachograph card.

Should you have any queries, please contact the CPC Unit by phoning 096 25000.

Please review and amend (if necessary) your contact details by logging on to the 'My CPC' portal on the RSA website – www.rsa.ie

Yours sincerely,

The Manager
Driver Education Unit