

Road Safety Authority

Board Meeting Minutes & Action Tracker

Thursday 22 June 2023

Present	In Attendance
Ms Liz O'Donnell, Chairperson	Mr Sam Waide, Chief Executive Officer
Ms Sarah Johnson	Mr Brendan Walsh, Chief Operations Officer, Acting Board Secretary
Ms Ashling Cunningham	Ms Laura Byrne, Executive Office
Ms Donna Price	
Mr John Cronin	
Mr Kevin Goulding	
Mr Derek Cawley	
Ms Gillian Treacy	

Board Minutes

1	<p>Apologies and Introductions</p> <p>The members were welcomed to the meeting and the apologies were noted.</p>
2	<p>Meeting in the Absence of the Executive</p> <p>The members did not have a meeting in the absence of the executive.</p>
3	<p>Conflict of Interest Declaration</p> <p>No conflict-of-interest matter was declared by the members present.</p>
4	<p>Fees Strategy</p> <p>Brendan Walsh provided an update on the draft fee's strategy. KPMG reviewing benefits of fee increases, self-funding model and exchequer funding as part of their review.</p> <p>RSA expenditure has increased due to indexation. Cash held is due to deferred driving tests which will be released when the tests are held.</p> <p>2024 estimates have been sent to DOT for review with financial request to re-instate impacted budgets following H1 savings. RSA are on track to have €1m positive position by end of 2023.</p>



	<p>DOT terms of reference for review being finalised and will be shared with Board for review. Costings for the review to be paid by DOT.</p>
5	<p>Service Credits and Contract Review (Applus Inspection Services Ireland Ltd AISIL)</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>
6	<p>Legacy Contractual Matters</p> <p>Brendan Walsh provided the update on legal contractual matters with Applus and NCT.</p> <p>Going forward all new contracts with external suppliers will be written in plain English so they are easy to understand.</p>
7	<p>Presentation of RSA Statutory Financial Statements 2022</p> <p>C&AG finalising the financial statements and sending any recommendations. Last minute additional disclosures from C&AGG on in relation to legacy procurement contracts to be confirmed. Audit & Risk Committee have reviewed the financial statements.</p> <p>Board approved the financial statements subject to the C&AG requested amendments.</p>
8	<p>Minutes from Board Meeting, Decision Record & Action Tracker of 2023</p> <p>Minutes approved by Board members subject to 3 amendments.</p>
9	<p>Chairperson’s Report</p> <p>Fatalities have increased to 84 which is 9 more than 2022. Concern has been raised with the RSTP and the committee has been asked what they can do to help spread the road safety message.</p> <p>Chair and CEO meeting with Commissioner Drew Harris on August 15.</p> <p>Meeting with Minister of Justice to be scheduled.</p>
10	<p>Chief Executive Officer’s Report</p>



	<p>Road Safety Update The CEO confirmed the number of fatalities is 84.</p> <p>NCT won't reach SLA by end of June. 635 testers currently in place with Applus working on getting visas to bring in more staff. DOT has asked Dept of Foreign Affairs to escalate the visa process for this cohort. The NCT process will be reviewed against other curriculum type employment identify if a training course can be offered to people to become testers.</p> <p>Driver testing recruitment ongoing and will be in place for October.</p> <p>Road Traffic Bill with President Higgins for signature. Once signed the regulations will be with the EU commissioner for scrutiny for 12 weeks. RSA preparing communication plans. Board discussed statement from a paediatrician from Crumlin Hospital which referred to head injuries sustained by children not wearing helmets when cycling. RSA to campaign on helmet wearing on bikes/escooters for children. RSA to monitor international helmet use and develop recommendations for messages for parents of the importance of helmet wearing.</p> <p>Speed review completed, awaiting final Ministerial approval, but not published. DOT will issue communications.</p> <p>Graduated fines to be added to RSTP agenda.</p> <p>Irish Times Interview with Chair and CEO published.</p> <p>RSA to update the Board on the ADI qualification and vetting process and how it plans to improve the system of oversight.</p> <p>Dept of Transport to attend the July Board meeting as well as data sharing update by Denise Barry. RSTP data group needs to get a perspective from other organisation on what road safety advocacy groups want from data.</p> <p>Risk Report 2023</p> <p>Reviewed and approved by Board.</p> <p>L10 mitigations have been added to the risk.</p>
11	<p>Annual Report</p> <p>Board agrees to send any amendments to Sarah O'Connor by end of day Monday.</p>
12	<p>Items for Further Discussion and Any Other Business</p> <p>Climate Action Plan approved by Board.</p>



13	Date of Next Board Meeting Thursday 20 July 2023 in Dublin, Bow Street Offices
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Signed: _____
Chairperson

Date: _____

