

Road Safety Authority

Board Meeting Minutes & Action Tracker

Thursday 16th December 2021

Present	In Attendance
Ms Liz O'Donnell, Chairperson	Mr Sam Waide – Chief Executive Officer
Mr Dimitris Karagiorgis	Mr Pearse White, Director of Finance & Commercial Services & Board Secretary
Ms Sarah Johnson	Ms Laura Byrne, Admin Support
Mr Derek Cawley	Michael Rowland, Director Road Safety, Research and Driver Education
Ms Gillian Treacy	Liam Duggan, Director Vehicle Standards and Enforcement
Mr John Cronin	Ramona Lavelle, AP Vehicle Standards and Enforcement
Ms Donna Price	
Mr Kevin Goulding	Apologies
	Ms Ashling Cunningham

Board Minutes

1	Apologies and Introductions Ms Liz O'Donnell, Chairperson welcomed the members to the meeting and noted the apology.
2	Meeting in the Absence of the Executive The members did not have a meeting in the absence of the executive.
3	Conflict of Interest Declaration [REDACTED]
4	Minutes of RSA Board Meeting, Decision Record and Action Tracker of the 9th November 2021

	<p>The members considered the minutes of the meeting of the 9th November 2021. The Chairperson also walked the members through the minutes, the related action tracker and any matters arising.</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>Following the review and a status update given in relation to the outstanding actions, the members approved the minutes.</p>
<p>5</p>	<p>Chairperson’s Report</p> <p>Ms O’Donnell informed the members of her activity since the November meeting including an update on the launch of the new Road Safety Strategy on 14 December 2021.</p> <p>The members noted the Chairperson’s Report.</p>
<p>6</p>	<p>Chief Executive Officer’s Report</p> <p>Mr Sam Waide, CEO brought the members through the following in his report:</p> <p>Road Safety Update</p> <p>Mr Waide brought the members through the latest road safety outcomes YTD 2021 in terms of fatality and serious injury statistics and long-term trends as well as the relevant key road safety metrics in driver testing, vehicle roadworthiness, enforcement and education/awareness campaigns. The members were also taken through the road safety key campaigns.</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>GAA/GPA Not Even 1 Campaign – members ask if this campaign can be on TV/Radio and not just a Social Media campaign</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>Operational & Public Service Update</p> <p>Mr Waide provided an update on the recruitment of driver testers and the diving licence exchange programme</p>

	<p>15 Safety Performance Indicators in the Road Safety Strategy to be shared with the members. This is included in Appendix I to the RSS but will be issued separately for reinforcement around metrics and measurement/reporting</p> <p>Executive to review and agree how reporting to the Board on the RSS will be shaped in 2022 including output from the Road Safety Transformation Partnership Board</p> <p>ARC Committee will require an update on executive approach towards Third Party Service Providers business continuity and RSA evaluation of same in January 2022</p> <p>Public Affairs & Policy</p> <p>Mr Waide gave the members an update from World Day of Remembrance events as well as his engagement with Age Friendly Ireland and An Garda Siochana</p> <p>Risk Report December 2021</p> <p>Mr White informed the members of the progress being achieved by the executive in respect of a new Risk Management Framework and that the risk report as presented reflects the new approach to risk management. The members were then brought through the detail of the risk report which included a summary of the risks at present as well as an outline of the Authority's Corporate Risk Register at present.</p> <p>The members noted the CEO and Risk Reports.</p>
7	<p>RSA Business Plan & Budget 2022</p> <p>Pearse White discussed the Financial Budget 2022, 2021 Business Plan Deliver and Business Plan 2022.</p> <p>Mr White discussed operating expenditure by directorates in 2022 vs 2021 and highlighted the % change vs 2021 outturn. The members discussed each directorates business plan for 2022 and the project prioritization approach to ensure that projects critical to the delivery of strategic organisational objectives and the Road Safety Strategy could be identified and prioritised for delivery in 2022.</p> <p>RSA Business Plan and Budget approved by members.</p>
8	<p>Recommendation of Framework for Prosecution & Court Representation Services</p> <p>Liam Duggan presented a paper on procurement of prosecution solicitors services 2022 to 2030.</p> <p>The paper sought approval to proceed with placing of framework agreements for prosecutions and Court representation services in respect of RSA enforcement proceedings, mutual recognition cases and appeals against decisions by driver testers in the District Courts. This will ensure service availability in respect of 22 counties from early 2022.</p>

	The next Board meeting will be on Thursday 27 th January 2022
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Signed: _____
Chairperson

Date: _____