

Road Safety Authority

Board Meeting Minutes

Thursday 25th February 2021

Present	In Attendance
Ms Liz O'Donnell	Mr Sam Waide – Chief Executive Officer
Ms Donna Price	Mr Pearse White, Director of Finance & Commercial Services & Board Secretary
Mr Dimitris Karagiorgis	Mr Michael Rowland, Director of Road Safety, Research & Driver Education
Ms Sarah Johnson	
Ms Ashling Cunningham	Apologies
Mr John Cronin	Ms Gillian Treacy
Mr Derek Cawley	Mr Kevin Goulding

Board Minutes

The meeting took place remotely at 8.30am on a Microsoft Office Teams call.	
1	<p>Apologies and Introductions</p> <p>Ms Liz O'Donnell, Chairperson welcomed the members to the meeting and noted the apologies.</p>
2	<p>Meeting in the Absence of the Executive</p> <p>The members did not have a meeting in the absence of the executive.</p>
3	<p>Conflict of Interest Declaration</p> <p>No conflict of interest matter was declared by the members present.</p>
4	<p>Minutes of RSA Board Meeting, Decision Record and Action Tracker of the 28th January 2021</p> <p>The members considered the minutes of the meeting of the 28th January 2021. The Chairperson walked the members through the minutes, the related action tracker and any matters arising.</p> <p>Following the review, subject to some changes the members recommended and a status update given in relation to the outstanding actions, the members approved the minutes.</p>

<p>5</p>	<p>Chairperson’s Report</p> <p>Ms O’Donnell informed the members of her activity since the January meeting. Ms O’Donnell informed the members that work has taken place with the executive since January to place greater emphasis on road safety in both the structure and content of future meetings and this will start from this meeting forward.</p> <p>The members noted the Chairperson’s Report.</p>
<p>6</p>	<p>Road Safety Briefing</p> <p>Update on the Development of Draft Government Road Safety Strategy & Overview of Actions Implemented in 2013-2020 RSS</p> <p>Michael Rowland, Director of Road Safety, Research and Driver Education updated the members on the approach being taken with regard to the development of the strategy, the range of engagement with all the relevant stakeholders, the development of a supporting statement of resources and the output that has emanated from the public consultation exercise.</p> <p>Mr Rowland also addressed the report on the overview of the actions under the most recent 2013-2020 Road Safety Strategy and the status update on each of the actions that the members welcomed. Mr Rowland outlined the key strengths, weaknesses and those actions that were not implemented under the previous strategy.</p> <p>Mr Rowland then proceeded to outline the transformational approach to the new strategy in relation to Vision Zero, the safe systems approach, the partnership delivery model and the specific 50% reduction in fatalities and serious injuries. Mr Rowland then outlined the multi sectoral action plan under each of the seven intervention pillars under the new strategy.</p> <p>The members engaged in a lengthy discussion on the development of the strategy and raised a number of queries with the executive concerning the lessons learned from the implementation of the previous strategy, how outstanding actions from the previous strategy are being accounted for and carried forward into the new strategy, the KPI/metrics being used to measure delivery under the strategy and when further engagement will take place with the members in the formulation of the new strategy.</p> <p>Mr Rowland and Mr Waide addressed each of the members queries and it was agreed that a dedicated workshop would take place with the members after the Board meeting on the 29th April and that a briefing would be provided to the members in the interim period.</p> <p>Ms O’Donnell stressed the importance of political support and accountability for the</p>

	<p>new strategy in order that the requisite resources will be in place and that an all of government approach is taken to support the strategy.</p> <p>Mr Waide informed the members that he and the Chairperson are meeting with Ministers Ryan and Naughton on the 9th March and that this would be a good opportunity to brief the Ministers on the development and current status of the strategy.</p> <p>Other matters raised by the members in the context of the strategy were;</p> <ul style="list-style-type: none"> • How to address the weaknesses and impediments encountered in the current strategy in the form of limited capacity, limited financial resources and delays in the implementation of legislation • How the new strategy will interface with the Active Transport Group and their paper in relation to environmental aspects and what level of engagement has taken place to date in this respect • UN/Stockholm Convention on Road Safety and the 30km default speed limit and how this will be accounted for in the new strategy. <p>Mr Waide acknowledged these queries and informed the members that they will all be addressed in the future engagements/workshop that the members will have on the strategy.</p> <p>The members noted the briefing and thanked Mr Rowland who left the meeting at this stage.</p>
7	<p>Chief Executive Officer’s Report</p> <p>Mr Sam Waide, CEO brought the members through the following in his report which had been revised in order to place greater emphasis on road safety:</p> <p><i>Road Safety Update</i></p> <p>Mr Waide brought the members through the latest fatality and serious injury statistics and long term trends as well as the relevant key road safety metrics in driver testing, vehicle roadworthiness, enforcement and education/wareness campaigns. The members were also taken through the road safety key campaigns and social media activity with particular focus on HGV compliance rates.</p> <p><i>Road Safety Transformation Partnership Update</i></p> <p>Mr Waide briefed the members on the range of engagement and consultation that has taken place with the Department of Transport and the range of road safety stakeholders which included updates on legislation development, Connected & Autonomous Mobility and the proposed extension of the period of validity of driver licenses.</p> <p><i>Operational Service Update</i></p>

	<p>Mr Waide informed the members in respect of the current wait times and capacity planning initiatives that are taking place across a number of public services that the members noted.</p> <p><i>Risk Report February 2021</i></p> <p>In line with the CEO Report, Mr White brought the members through the Risk Report for February noting that there has been a stabilisation and improvement in a number of the material risks facing the Authority over the month of February. This relates to the risk of the public health situation from COVID 19, the related Public Service Capacity Constraints and the risks pertaining to the Customer Portal and the Authority's financial position.</p> <p>The members noted the CEO and Risk Reports.</p>
8	<p>RSA Business Plan & Budget 2021</p> <p>Mr White proceeded to bring the members through the details of the proposed Budget and Business Plan 2021 which comprised of the following;</p> <ul style="list-style-type: none"> • Detailed assumptions underpinning the Budget & Business Plan taking account of the COVID 19 situation and its potential impact on the revenue and cost base of the Authority • Budgeted Income & Expenditure Account • Detailed Revenue Analysis • Detailed Expenditure Analysis across all expenditure types • Human Resource/Workforce Plan for 2021 to deliver and support the Business Plan • Detailed Capital Expenditure Budget across all strands of capital programmes and projects • Walk through of the planned 2021 ICT Roadmap and an outline of the road safety aspect of each project • Detailed outline of the 22 Key Strategic Priorities in the 2021 Business Plan, the key road safety benefit of each one and their related timings. <p>Mr White addressed the late presentation of the Draft Budget and Business Plan to the members on account of the continued uncertainty relating to COVID 19 and on account of the Authority's financial position at the end of 2020. Mr White informed the members that the executive now has the requisite confidence to present the Draft Budget and Business Plan on account of the continued stability in the Authority's financial position and on account of the Authority's ability to operate its public services despite being in L5 lockdown. Mr White informed the members that on account of the continued uncertain situation, a comprehensive mid year review of the 2021 Budget and Business Plan will be performed and shared with the members in June 2021 to assess the delivery of the plan.</p>

	<p>The members discussed the detail of the proposed plan and raised a number of queries relating to the timing of the key strategic priorities for Serious Injury Reporting using MAIS and the Data Analytics Strategy and the executive agreed to come back with a response on this.</p> <p>The members then approved the 2021 Budget and Business Plan.</p>
10	<p>Items for Future Discussion and Any Other Business</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> • The members also noted the UN Global Road Safety Week will be taking place in May this year and the members queried what the Authority is planning in respect of this event.
11	<p>Date of Next Board Meeting</p> <p>The next Board meeting will be on Thursday 29th April 2021.</p>

Signed: _____
Chairperson

Date: _____