

# Road Safety Authority

## Board Meeting Minutes

### Thursday 29<sup>th</sup> April 2021

Present	In Attendance
Ms Liz O'Donnell	Mr Sam Waide – Chief Executive Officer
Ms Donna Price	Mr Pearse White, Director of Finance & Commercial Services & Board Secretary
Mr Dimitris Karagiorgis	Frank Lyons – Mater Hospital
Ms Sarah Johnson	Amanda O'Halloran – Mater Hospital
Ms Ashling Cunningham	
Mr John Cronin	
Mr Derek Cawley	
Ms Gillian Treacy	<b>Apologies</b>
Mr Kevin Goulding	None


## Board Minutes

<b>The meeting took place remotely at 8.30am on a Microsoft Office Teams call.</b>	
<b>1</b>	<p><b>Apologies and Introductions</b></p> <p>Ms Liz O'Donnell, Chairperson welcomed the members to the meeting.</p>
<b>2</b>	<p><b>Meeting in the Absence of the Executive</b></p> <p>The members did not have a meeting in the absence of the executive.</p>
<b>3</b>	<p><b>Conflict of Interest Declaration</b></p> <p>No conflict-of-interest matter was declared by the members present.</p>
<b>4</b>	<p><b>Minutes of RSA Board Meeting, Decision Record and Action Tracker of the 25<sup>th</sup> of February 2021</b></p> <p>The members considered the minutes of the meeting of the 25<sup>th</sup> of February 2021. The Chairperson walked the members through the minutes, the related action tracker and any matters arising.</p> <p>Following the review, subject to some changes the members recommended, and a status update given in relation to the outstanding actions, the members</p>

	<p>approved the minutes.</p>
5	<p><b>Chairperson’s Report</b></p> <p>Ms O’Donnell informed the members of her activity since the February meeting including her meeting with Ministers Ryan and Naughton. Ms O’Donnell informed the members that work has taken place with the executive since February on the development of the new Road Safety Strategy 2021 to 2030. Ms O’Donnell also referred to the work the executive is undertaking at present in respect of the gradual resumption of the Authority’s public services taking account of the reduction in restrictions.</p> <p>The Chairperson requested that the executive write to the Authority’s previous CEO, Ms Moyagh Murdock to express their sympathies to her on the sad passing of her father.</p> <p>The members noted the Chairperson’s Report.</p>
6	<p><b>Chief Executive Officer’s Report</b></p> <p>Mr Sam Waide, CEO brought the members through the following in his report:</p> <p><b><i>Road Safety Update</i></b></p> <p>Mr Waide brought the members through the latest road safety outcomes for Q1 2021 in terms of fatality and serious injury statistics and long-term trends as well as the relevant key road safety metrics in driver testing, vehicle roadworthiness, enforcement and education/awareness campaigns. The members were also taken through the road safety key campaigns and social media activity with particular focus on HGV compliance rates.</p> <p>The members requested data on Road Traffic Collisions and to have a related meeting with the Authority’s Research Team on Alcohol Related Fatalities Methodology and on future revised plans regarding the reporting of National Drug Related Death Index (NDRD) data.</p> <p>It was agreed that the invitation will be extended to all the members of the Board to attend a dedicated session with the research team to bring the members through the above items for their information.</p> <p><b><i>Operational &amp; Public Service Update</i></b></p> <p>Mr Waide informed the members in respect of the current wait times and capacity planning initiatives that are taking place across a number of public services that the members noted.</p>

	<p>In addition, Mr Waide gave the members an update in respect of legislation, engagement with the Department of Transport and stakeholder/political engagement on the current driver testing wait times.</p> <p><b>Risk Report April 2021</b></p> <p>In line with the CEO Report, Mr White brought the members through the Risk Report for April noting that there has been stabilisation and improvement in a number of the material risks facing the Authority over the month of April. This relates to the risk of the public health situation from COVID 19, the related Public Service Capacity Constraints and the risks pertaining to the Customer Portal and the Authority’s financial position.</p> <p>The members noted the CEO and Risk Reports.</p>
7	<p>Mr Frank Lyons and Ms Amanda O’ Halloran of the Mater Hospital joined the meeting at this stage:</p> <p><b>Road Safety Briefing: Presentation of Research Paper on Serious Injuries from E Scooters</b></p> <p>Mr Lyons and Ms O’Halloran presented the findings of their study on orthopaedic injury patterns associated with electric e-scooter use over a six-month period in Dublin. The results of the study relating to the reason for the e scooter use, the reason for the impacts, the rider experience, the related speed, the use of PPE and the environmental factors including the road conditions were outlined in the presentation to the members.</p> <p>Mr Lyons and Ms O’ Halloran also addressed the conclusions emanating from the study relating to the importance of the experience in the use of e-scooters and that greater familiarity with e-scooters will lead to safer behaviours and reduced risk is one of the main themes from the study.</p> <p>The members welcomed the research and raised a number of queries and addressed the importance of having an appropriate road infrastructure for safer e-scooter use.</p> <p>Mr Waide gave the members an update on the current status of the legislation on personalised powered transporters and that the Authority have contributed to the public consultation process on the development of the bill. Mr Waide gave the members the detail of the Authority’s contribution and what road safety recommendations have been made to make e-scooter use safer.</p> <p>It was agreed that arising from the presentation by Frank Lyons and Amanda O’Halloran of the Mater Hospital on research on Serious Injuries from e-scooters that the following would be shared with the Board Members.</p> <ul style="list-style-type: none"> <li>• Mater Hospital Presentation on E Scooter Injury Patterns</li> <li>• RSA Formal Submission to Minister of Transport on Public Consultation</li> </ul>

	<p>on Government Commitment to Legislate for E Scooters and</p> <ul style="list-style-type: none"> <li>• Formal Research Paper from Mater Hospital on E Scooter Injury Patterns.</li> </ul> <p>Ms O'Donnell thanked both Mr Lyons and Ms O'Halloran for their research work and presentation and recommended that the Authority considers a road safety campaign to address the familiarity issue with e-scooters in order have safer behaviour and reduce risk in their use.</p> <p>Mr Frank Lyons and Ms Amanda O' Halloran of the Mater Hospital left the meeting at this stage.</p>
<p><b>8</b></p>	<p><b>Report of the Audit &amp; Risk Committee Meeting of the 22<sup>nd</sup> of April 2021</b></p> <p>Mr Kevin Goulding, Chairperson of the Audit &amp; Risk Committee proceeded to give his report on a meeting of the committee on the 22<sup>nd</sup> of April. Mr Goulding's report consisted of:</p> <ul style="list-style-type: none"> <li>• An update on the Draft Unaudited Statutory Financial Statements 2020 and update on C&amp;AG Audit and Audit Planning Memorandum</li> <li>• An update on the Authority' financial outturn for Q1 2021</li> <li>• An update on the Authority's Risk Management Programme 2021 and</li> <li>• An update on the Internal Audit Programme.</li> </ul> <p>Mr Goulding outlined in his report the continued stabilisation of the Authority's financial position as the 2021 year progresses and of the executive's good work in the area of risk management and addressing the audit recommendations from the internal audit programme. The members were informed that the committee is meeting again in July to review the Authority's financial position at the half year point and to receive reports on risk and the internal control environment.</p> <p>The members were informed that the final RSA Statutory Accounts for 2020 will be brought to the June Board Meeting for review and approval.</p> <p>The members noted the report and thanked Mr Goulding and the members of the committee for their time and efforts.</p>
<p><b>10</b></p>	<p><b>Items for Future Discussion and Any Other Business</b></p> <p><b>Government RSS 2021-2030</b></p> <p>It was agreed that arising from the RSS Workshop that took place on 29/04/2021 that the following be shared with the members.</p> <ul style="list-style-type: none"> <li>• Government RSS Presentation made to the members on the day.</li> <li>• Road Safety Management Capacity Review arising from the evaluation of RSS 2013-2020.</li> </ul> <p>████████████████████</p> <p>██</p>

	
11	<b>Date of Next Board Meeting</b>  The next Board meeting will be on Thursday 24 <sup>th</sup> June 2021.

**Signed:** \_\_\_\_\_  
**Chairperson**

**Date:** \_\_\_\_\_