

Road Safety Authority

Board Meeting Minutes & Action Tracker

Monday 30th September 2019

Present	In Attendance
Ms Liz O'Donnell	Ms Moyagh Murdock CEO
Ms Aileen O'Toole	Mr Pearse White, Director of Finance & Commercial Services & Board Secretary
Mr Dimitris Karagiorgis	Mr John O'Mahoney – Behaviours & Attitudes Research
Ms Gillian Treacy	Mr Liam Duggan – Director of Vehicle Testing & Enforcement
Ms Donna Price	Mr Bob McCullough and Mr Colum O'Keefe of the CVRT Strategic Review Team
Mr John Lumsden	
Mr Kevin Goulding	Apologies
	None

Board Minutes

The meeting commenced at 8.30am at No 9 Upper Pembroke Street, Dublin 2.		
		Action Tracker /Decision
1	<p>Apologies and Introductions</p> <p>Ms Liz O'Donnell, Chairperson welcomed the members to the meeting.</p>	
2	<p>Meeting in the Absence of the Executive</p> <p>The members did not have a meeting in the absence of the executive.</p>	
3	<p>Conflict of Interest Declaration</p> <p>No conflict of interest matter was declared by the members present.</p>	

<p>4</p>	<p>Minutes of RSA Board Meeting, Decision Record and Action Tracker of the 31st July 2019</p> <p>The members considered the minutes of the meeting of the 31st July 2019. The Chairperson walked the members through the minutes and any matters arising which included the following;</p> <p>In respect of Board Appointments, the Chairperson informed the members of her reappointment for a further five year term and of the engagement by the Department of Transport Tourism and Sport with the Public Appointment Service to hold a competition for up to four positions on the Board. The members engaged in a lengthy discussion and requested that the executive engage with the Department of Transport Tourism and Sport on the following matters;</p> <ul style="list-style-type: none"> • that the Board will be below its minimum membership requirement as outlined in Section 14 (3) of the RSA Act in November • the members’ concern around the skill/competency mix of the Board arising from the PAS process and the selected four areas of competence being advertised • engagement with the two members whose terms expire on the 30th October and the 2nd November respectively. <p>Mr White agreed to engage with the Department of Transport Tourism and Sport and to report back to the members in October.</p> <p>Following the review, the members approved the minutes.</p>	<p>AT 45 2019</p>
<p>5</p>	<p>Chairperson’s Report</p> <p>Ms O’Donnell updated the members on her activities since the last meeting including;</p> <ul style="list-style-type: none"> • the upcoming Irish Road Safety Week starting on the 7th October and the RSA Annual Academic Road Safety Lecture on Drug Impaired Driving. <p>Ms O’Donnell informed the members of the engagement that has taken place at an executive level since July concerning the restructuring of An Garda Siochana. Ms Moyagh Murdock, CEO outlined to the members the nature of the engagement and that a meeting will be taking pace with the Commissioner of An Garda</p>	

	<p>Siochana on the restructuring the impact of road safety.</p> <p>The members noted the Chairperson’s Report.</p>	
6	<p>Road Safety Strategy Update</p> <p><i>Road Safety Update</i></p> <p>Ms Murdock, informed the members that to date in 2019, 112 fatalities have been recorded which represents 7 more fatalities than for the same period in 2018.</p> <p>Ms Murdock gave the members a status update on the Unaccompanied Learner Driver situation and informed the members of the upcoming road safety winter campaign which will focus on social behaviour on Sundays.</p> <p>The members noted the road safety update.</p>	
7	<p>Chief Executive Officer’s Report</p> <p>Ms Murdock, brought the members through the following elements in her report;</p> <ul style="list-style-type: none"> • Brexit Update and the related UK Licence Exchange project where the executive has engaged with its NDLS partners to put in place a resourcing plan to meet the anticipated demand for license exchanges until the 31st October. Ms Murdock also outlined the current administrative arrangements that have been put in place to allow the continuation of license exchanges to take place with the UK post the 31st October in a no deal situation. • Ms Murdock informed the members of the current situation with regard to the use of the PSC card for the NDLS on line project and that the executive is currently awaiting guidance from the Department of Transport Tourism and Sport. <p>[REDACTED]</p> <p>In line, with the CEO Report, Mr Pearse White brought the members through the Risk Report for September noting that an update of the report took place since July where new risks have been added, existing risks have been superseded and additional narrative has</p>	

	<p>been provided to inform the members.</p> <p>The members noted the CEO and Risk Reports.</p>	
8	<p>Report of the Audit & Risk Committee Meeting of the 10th September 2019</p> <p>Mr Kevin Goulding informed the members that the committee met on the 10th September and addressed the following matters;</p> <ul style="list-style-type: none"> • Presentation of the Authority's Financial Outturn for the seven months to July 2019 in respect of Income, Operating Expenditure and Capital Expenditure. <p>Mr Goulding informed the members that the Committee received a thorough briefing in respect of the financial outturn to date in 2019 and obtained broad reassurance that the Operating Income and Expenditure is on track and that the Capital Expenditure programme is operating to plan taking account the potential risks that are being mitigated by the executive.</p> <ul style="list-style-type: none"> • Update from the Authority's Internal Auditors on the 2019 Internal Audit Programme and the Internal Audit Report on Follow Up on Internal Audit Recommendations made in the period December 2011 to December 2018. <p>Mr Goulding stated that the executive has achieved material progress in the resolution of internal audit recommendations where at present sixteen recommendations remain open out of a total of one hundred and fifty five. Mr Goulding noted that the executive should place more realistic implementation dates in respect of management points taking account of resources and dependencies.</p> <p>Mr Goulding completed his report by outlining the current status of the 2019 Internal Audit Programme.</p> <p>The members noted Mr Goulding's report.</p>	
9	<p>Mr John O'Mahoney of Behaviour & Attitudes joined the meeting at this stage.</p> <p>Presentation by Mr John O'Mahoney of Behaviour & Attitudes on the results of the 'Tracking Research for the Unaccompanied Driver Campaign'.</p> <p>Mr O'Mahoney started his presentation by informing the members of the objectives of the research that B&A conducted was to evaluate the effectiveness of the crashed lives TV campaign and to monitor attitudinal measures in relation to key road safety issues. Mr</p>	

	<p>O'Mahoney informed the members that learner drivers represent 6% of the total driver population and from the research that there is a perceived acceptability of learner driver behaviour in respect of driving while unaccompanied and driving without an 'L' plate. Mr O'Mahoney stated that there is broad awareness of the new legal penalties for unaccompanied learner drivers but there is a lack of awareness over the number of penalty points for the offence.</p> <p>In respect of the campaign itself, Mr O'Mahoney informed the members that the research shows that the campaign is highly impactful and memorable and awareness levels are well in excess of the normative averages for other similar campaigns. In respect of the behavioural impact of the campaign, Mr O'Mahoney stated that the campaign has had a big impact on the learner driver cohort and appears to be resulting in changed driving behaviours. On account of the context of the perceived acceptability of learner driver behaviour, the campaign is a starting point and there is more work to do to amend behaviour further.</p> <p>The members engaged in a lengthy discussion with Mr O' Mahoney on the findings of his research and to aid the discussion, Ms Murdock showed the members data on unaccompanied learner drivers over the period 2014-2019. The figures presented showed a marked reduction in the number of unaccompanied learner drivers involved in fatal collisions. Ms Murdock also gave information on the increasing number of learner drivers who hold a 3rd or more learner permit actually passing the practical driving test since July 2018. Ms Price requested that the data be shared with the Board members and MS Murdock agreed to do this.</p> <p>The members thanked Mr O'Mahoney for his presentation and he left the meeting at this stage.</p> <p>The members agreed to consider the information provided to them further and to discuss the Crashed Lives campaign at a future date.</p>	
<p>10</p>	<p>Mr Liam Duggan, Director of Vehicle Testing & Enforcement and Mr Bob McCullough and Mr Colum O'Keefe, members of the CVRT Strategic Review team joined the meeting at this stage.</p> <p>Commercial Vehicle Roadworthiness Testing Strategic Review</p> <p>Mr Duggan outlined to the members the context of the requirement for the strategic review taking account that the current testing regime has been in place six years and the remaining period of authorisation for current test centres is four years to March 2024. Mr Duggan informed the members that following a procurement exercise Bearing Point were appointed to conduct the strategic review and assess number of</p>	

	<p>options for the testing regime.</p> <p>Mr Bob McCullough proceeded to take the members through the details of their review including an outline of the current testing network, the nature of the engagement that took place with the relevant stakeholders, the strengths and weaknesses of the current regime and how CVRT will deal with developing technologies in the areas of vehicles and testing equipment.</p> <p>The members were then brought through the six options that were considered, the evaluation criteria used to assess each option and the relative weighting attributed to each criterion. The members were then shown the relative scoring that showed the option to Improve the Existing Testing Structure as the optimum choice. The members were informed that this option would maintain the existing CVRT regime but undertake a range of improvements ahead of the reauthorisation of the CVRT test centres. The members were walked through the key recommendations and improvements that would take place under this option.</p> <p>The members were also informed that centres operating under special conditions which will expire in 2024 where centres will be required to undertake rectification measures in the intervening period.</p> <p>Mr McCullough concluded his presentation by outlining the key implementation risks and the next steps in the review process.</p> <p>The members engaged in a discussion with the review team and approved the recommendation of the review to maintain and improve the existing CVRT testing arrangements.</p> <p>Mr Duggan, Mr McCullough and Mr O’Keefe, left the meeting at this stage.</p>	AT 46 2019
11	<p>Items for Future Discussion and Any Other Business</p> <p><i>Board Member Guidance on Dealing with Social Media Negativity</i></p> <p>The members welcomed the guidance issued by the executive in dealing with negative commentary and trolling on social media and noted to engage with one another in respect of this activity.</p>	
12	<p>Date of Next Board Meeting</p>	

	The next Board meeting will be on Friday 25 th October at 8.30am at No 9 Upper Pembroke Street, Dublin 2.	
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Signed: _____
Chairperson

Date: _____