

Circular RSA VI 09/09

21st August 2009.

To all Vehicle Testing Authorised Officers and Authorised HGV & LGV Test Centres

Re; Copies of lost Pass Statements

As per SI 771 / 2004, when a Pass Statement is issued by an Authorised Tester (Test Centre), it should be exchanged at a Motor Tax Office for a Certificate of Roadworthiness (CRW). It is a legal requirement to have a current CRW for any vehicle covered by these regulations and not just a Pass Statement.

As and from the date of this Circular, a copy of a lost pass statement should only be given to the owner of the vehicle provided that the vehicle has passed its roadworthiness test within the last four weeks. If the vehicle had passed its test outside of this time frame, a full test will have to be carried out and a new certificate issued.

Please ensure that if you are issuing a photocopied statement within the four week timeframe it must be signed, stamped and dated by the tester on VTN test centre headed paper. There is no obligation on a Motor Tax Office to accept a copy of a Pass Statement.

If there are any queries in relation to subject, please contact your local Authorised Officer for Vehicle Testing or the undersigned at the number below.

Yours Sincerely,

A handwritten signature in blue ink, appearing to read 'Seán Breathnach', written over a horizontal line.

Seán Breathnach

Senior Vehicle Inspector