



DATE:

Dear

I am writing to you following your contact with ADI Unit regarding the loss of your Certificate of Satisfactory Completion, which was issued to you after you completed your Initial Basic Training. If after making a thorough search for your Certificate, you cannot find it you should do the following:

- Report the loss to your local Garda Station
- Complete the enclosed form and return it to me together with the fee of €10 (Cheque or postal order made payable to the Road Safety Authority).

Please ensure that the attached form is duly stamped and signed by the Gardai and return to me at the address on the bottom of the enclosed form.

Yours sincerely,

Driver Education Section

adi@rsa.ie

Údarás Um Shábháilteacht Ar Bhóithre Aonad ADI, Páirc Ghnó Ghleann na Muaidhe, Cnoc an tSabhaircín

Road Safety Authority

Bóthar Bhaile Átha Cliath, Béal an Átha, Co. Mhaigh Eo.

Moy Valley Business Park, Primrose Hill, Dublin Road, Ballina, Co. Mayo

Locall: 1890 50 60 80 tel: (096) 25007 fax: (096) 25252 email: adi@rsa.ie website: www.rsa.ie

LOST CERTIFICATE OF SATISFACTORY COMPLETION

Applicants Driver Number:

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(This is a mandatory field: - Driver Number is **item 5** on your Learner Permit)

Applicant's Name and Current Address: _____

Serial number of original Certificate (if known)

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Date of Birth: _____ Contact Number: _____

Name of IBT Instructor who conducted training: _____

Approximate Date training was completed: _____

Category Type Training was completed in: _____

To be completed by Garda: The above named reported at this Garda Station the loss/destruction of his/her Certificate of Satisfactory Completion of Initial Basic Training (Motorcycles).

MEMBER IN CHARGE

Garda Station Stamp



DATE

Please complete and return to Driver Education Section, Road Safety Authority, Primrose Hill, Ballina, Co. Mayo.