



Road Safety Authority

Board Meeting Minutes & Action Tracker Thursday 15 December 2022

Present	In Attendance
Ms Liz O'Donnell, Chairperson	Mr Sam Waide, Chief Executive Officer
Ms Sarah Johnson	Mr. Brendan Walsh, Chief Operations Officer, Acting Board
	Secretary
Ms Ashling Cunningham	Ms Sarah O'Connor, Director of Partnerships & External
	Affairs
Ms Donna Price	Ms Laura Byrne, Admin Support
Mr Kevin Goulding	
Mr Derek Cawley	Apologies
Ms Gillian Treacy	Mr John Cronin
	Mr Dimitris Karagiorgis

Board Minutes

1	Apologies and Introductions	
	The members were welcomed to the meeting and the apologies were noted.	
2	Meeting in the Absence of the Executive	
	The members did not have a meeting in the absence of the executive.	
3	Conflict of Interest Declaration	
	No conflict-of-interest matter was declared by the members present.	
4	Minutes from Board Meeting, Decision Record & Action Tracker of 27 th October 2022	
	eScooter legislation taking time to be signed into law. Once signed technical regulations will need EU approval which can take up to 3 months.	
	Speed limit review recommendations due by the end of the year. Once report is finalised and sent to the Minister it will be shared with Board Members.	
	Publication of collision data is on RSA.ie website. Aggregate reports up to 2021 are published and available on the RSA website. It can take 2 to 3 years for investigations to be complete. Board to write to Ivana Bacik confirming that data is available.	





Minutes approved by Board members.

5 Chairperson's Report

Leading Lights event took place on Tuesday which was a great success. Board thanked the team for their work.

A relaunch of the Government Road Safety Strategy is needed in 2023 and Sarah O'Connor will provide proposals to Board.

2023 RSA events calendar and EU events to be shared with Board.

6 Chief Executive Officer's Report

Road Safety Update

The CEO confirmed the number of fatalities is 152 since the report was published. Cork has the highest number of fatalities in 2022. Our December campaign December campaign was held in Cork to reflect this important fact. Workshop will take place early 2023 with stakeholders to outline priority events and target issues. Fatalities to be declassified by end of year but this will not greatly reduce number.

Board raised concern with the escalation in number of fatalities and serious injuries amongst vulnerable road users. More visible enforcement on roads and interventions such as increase in penalty points needs to be considered.

Executive to explore the feasibility of researching the relationship between mental health and road safety.

Board agreed messaging should focus on informing all road users to watch out for vulnerable road users and reduce speed.

There is progress with improving the driving test wait times with new testers to be available from January 2023. The currently average wait time is 19 weeks. The aim is to have pre pandemic wait time by beginning of Q3 on condition that the requested sanction for additional driver Testers is approved

Finance update discussed.





	Risk Report December 2022
	Reviewed and approved by Board.
7	Portnership and External Affaire Approach and Kay autoomas for 2022 and
,	Partnership and External Affairs Approach and Key outcomes for 2023 and eScooter technical regulations – Sarah O'Connor
	eScooter legislation will not be signed into law until January. RSA has had some
	indications that recommendations are being considered such as age limited and speed.
	EU must review the technical regulations once they are drafted, and this process will
	take 3 months. Campaigns should educate escooter users and buyers as well as
	guidance for all road users. Local authorities will be the buyers of escooter, and RSA
	should work with them on procurement criteria.
	Board have asked RSA to reconsider the budget for the 80k speed and remove
	campaign for disqualified drivers, if necessary, as this is an AGS area.
	DOA to consider an account with
	RSA to consider engagement with on educational research projects.







	Board welcomed Sarah to the RSA and thanked her for the update	
8	Board Effectiveness Review - KPMG	
	Board Effectiveness Review must be held every 3 years as well as annual self-assessment.	
	Board will consider and implement the recommendations as outlined in the report presented which include recommendations across the following areas	
	Risk and compliance recommendations in the report discussed with Board Recommendations for risk development to help the role of ARC discussed. Role of Risk Compliance Officer to be reviewed. Board felt that more work is needed to develop risk within RSA. Other focus areas discussed included enhanced identification of stakeholder dependencies in relation to strategy executive and to perform annual internal self-assessments of Board, its committees and members.	
	Reporting outlined composition gap in enforcement and legislation.	
	Board thanked KPMG for their presentation.	
9	Audit & Risk Committee Meeting Update – Kevin Goulding	
	Executive agreed to review Deloittes terms to be compliant with external quality assessment.	
	Board noted the report and thanked Kevin for the update	
10	Modifications of PCDU (Plastic Card Delivery Unit) and CLPU (Central Licence Processing Unit) contracts within the NDLS service up to 2027 – Brendan Walsh	
	Procurement and inhouse legal advice sought on this contract but Board would like to get external legal advice.	
	RSA working on aligning all contracts and will get examples of procurement contracts from OGP to see direction of government regarding new contracts.	
	Board agreed to approve contract once legal advice has been received.	
11	Items for Further Discussion and Any Other Business	
	2023 Board Meeting & Audit and Risk Committee dates agreed by members.	
12	Date of Next Board Meeting	
	The next Board meeting will be on Thursday 23 February 2023. Location of meetings to be agreed in early 2023.	







Board would like to discuss awareness in place for	r pedestrians to be visible on roads
during dark evenings.	

Guest speaker from to present in 2023.

Negative media stories to be sent to board members as they occur as well as quarterly media update.

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Signed: _____Chairperson

23/02/2023

Date: