

Road Safety Authority

Board Meeting Minutes & Action Tracker

Thursday 14 December 2023

Present	In Attendance
Ms Liz O'Donnell, Chairperson	Mr Sam Waide, Chief Executive Officer
Ms Sarah Johnson	Ms Kim Colhoun, Director of Finance & Corporate Services, Board Secretary
Ms Ashling Cunningham	Ms Sarah O'Connor, Director of Partnerships & External Affairs
Ms Donna Price	Ms Laura Byrne, Executive Office
Ms Gillian Treacy	
Mr Derek Cawley	
Mr John Cronin	
Dónall Curtin	
Dave Montgomery	

Board Minutes

1	<p>Apologies and Introductions</p> <p>The members were welcomed to the meeting and the apologies were noted.</p> <p>The two new Board Members, Dave Montgomery and Dónall Curtin, were welcomed by the members.</p>
2	<p>Meeting in the Absence of the Executive</p> <p>The members did not have a meeting in the absence of the executive.</p>
3	<p>Conflict of Interest Declaration</p> <p>No conflict-of-interest matter was declared by the members present.</p>
4	<p>Minutes from Board Meeting, Decision Record & Action Tracker of 25 October 2023</p> <p>It was noted that the legalisation of eScooters and the campaign has been delayed due to continue reviewed of EU Regulations until end of Q1 2024.</p> <p>Minutes approved by Board members.</p>
5	<p>Chairperson's Report</p>



	<p>Taoiseach chaired the Ministerial Committee meeting on 16 November 2023 where Susan Gray from PARC was invited to attend. Minister McEntee and Minister Ryan also attended.</p> <p>177 fatalities YTD and we need to target reducing this figure in 2024.</p> <p>The Christmas appeal was held in the National Rehabilitation Centre with focus on serious injuries. Minister McEntee and Minister Chambers attended the campaign.</p> <p>Leading Lights on road safety was held on Dec 04 in the RDS which is an event to celebrate the good work done at community level.</p> <p>Legislation is needed before the speed review can come into effect. The review will look to reduce speeds on national and rural roads. The 30k campaign has been launched. Local authorities will be tasked with changing road signs and regulations.</p> <p>Chairpersons' weekly road safety message is being recorded and aired.</p> <p>Board would like to acknowledge and thank President Higgins for hosting the World Day of Remembrance event.</p> <p>Chairperson thanked Donna Price and Gillian Treacy for all their great work as Board Members over the last 6 years. Recruitment for 2 new board members is underway by Dept of Transport.</p>
<p>6</p>	<p>Chief Executive Officer's Report</p> <p>Road Safety Update 2023 has seen the highest fatalities in a decade. The trends will be reviewed including months with low fatalities to ensure any learnings can be found. Vision zero was almost achieved in 3 months of 2023. More focus is needed on enforcement which was discussed at the Ministerial Committee Meeting. Taoiseach tasked AGS and MBRS to review months with high fatalities.</p> <p>Staff Townhall was held on 12th December. Staff morale impacted due to high fatalities.</p> <p>Annual workshop to review Road Safety Strategy Actions will be held on January 18 2024.</p> <p>Agreement for national strategy for Safety Cameras to be led by TII. New locations of average speed cameras are being discussed by the project board with a decision due before Christmas. Chairperson to write to the Minister for Transport requesting more average speed cameras within Ireland.</p> <p>Chairperson to include speed cameras in the letter being draft to the Minister for Justice.</p>



<p>NCT is restored to 12 days SLA. Wait times for driving testing are 24 weeks in most test centres. From next week all newly recruited testers will be available to take tests. The aim is to reach 10-week SLA by June 2024.</p> <p>Mandatory drug testing at scene of a crash will be part of the new Road Traffic Bill.</p> <p>Board members have a view that Department of Transport will need to engage with local authorities to consider impact of rental scooters, including licensing requirements, as this falls within their scope. RSA will be able to contribute road safety views with the Road Safety Partnership Board.</p> <p>CEO to confirm if RSA received driver hours data after a collision. RSA to confirm if this data is shared with AGS after a collision.</p> <p>AGS and RSA continuing discussions on data fields needed by RSA for their research. RSA to justify to AGS why each data field is necessary from a data protection prospect.</p> <p>Taoiseach has tasked AGS with reviewing causal factors of collisions in 2023. A historic workback may also be needed to provide why legislation is needed.</p> <p>On January 19 2024, the safe and sober conference will be held in Dublin with the ETSC to discuss alcohol interlocks.</p> <p>Road Safety Transformation Programme Board (RSTP) Group chaired by Department of Transport. Phase 2 planning will begin in 2024.</p> <p>Department of Transport currently considering a formal public Road Safety stakeholder forum. The Executive team will update RSA Board on any firm proposals in 2024 and progress. RSA Board supportive to prioritise the establishment of a road safety Youth Forum in 2024 by RSA, as per road safety strategy commitments on RSA stakeholder engagement.</p> <p>Meeting held with Minister Foley, Minister for Education, who would like to refresh the current TY programme for September 2024.</p> <p>Risk Report 2023 Reviewed and approved by Board.</p> <p>COPR.10 lack of funding – the risk rating has decreased due to higher reserves than projected due to higher volume of revenue and lower level of indexation than projected</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>



	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>The Board query if CORP.02 Organisational Capacity & Capability rating to be increased in light of the MUST DO approach to H1 2024 due to financial constraints an outstanding sanction requests.</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>CORP.10. narrative to be reviewed. Data Commissioner could be approached for a meeting to discuss what is needed between AGS and RSA to share this data. Board expressed their disappointment at the slow process of the data sharing agreement.</p>
<p>7</p>	<p>Approval for the award of the Supervision Services Contract to monitor the delivery and operation of the NCTs</p> <p>Following the presentation of the Board paper, the Board approved the award to the successful bidder.</p>
<p>8</p>	<p>Audit & Risk Committee meeting update from meeting on 30 Nov 2023</p> <p>Kim Colhoun, noted the ARC chair apologies to attend the meeting and presented the update from the 30 November 2023 meeting, on his behalf.</p> <p>The Board thanked Mr Cashell as acting as Chair for this meeting. The two new board members were both invited by the Chairperson to join the ARC and have accepted. Mr Cashell will remain on the committee as a co-op member.</p> <p>Mr Cashell report consisted of:</p> <ul style="list-style-type: none"> - Presentation of the RSA Financial Outturn Oct 2023 YTD - Presentation of the RSA Corporate risks - Presentation of 3 Draft internal audit reports, RSA Mobile Device Security Assessment, RSA 2023 Social Media Review and RSA Follow Up Review. As well as the internal audit plan update <p>Mobile Device security report there were no significant findings, two important findings and 3 minor findings.</p> <p>Social media management processes report there were no significant findings, however there were two important findings and 2 minor findings, one of which has already been implemented.</p>



	<p>Board effectiveness annual review to be returned by December 18 2023.</p> <p>Outstanding expenses to be submitted.</p> <p>Gender pay gap report shared with members. HR team reviewing ways for driving testing to be more diverse such as headquartering. Report to be brought to Board on action plan to address the gap and how this will be implemented across the organisation.</p>
	<p>Date of Next Board Meeting</p> <p>Thursday 25 January 2024 in Dublin, Bow Street Offices</p>

Signed: _____
Chairperson

Date: _____

