

Road Safety Authority

Board Meeting Minutes & Action Tracker

Monday 13 January 2025

Present	In Attendance
Mr Dónall Curtin Acting Chairperson	Mr Sam Waide, Chief Executive Officer
Mr Dave Montgomery	Ms Kim Colhoun, Director of Finance & Corporate Services, Board Secretary
Mr Brian McCormick	Mr Michael Rowland, Research, Standards & Assurance
Mr Derek Cawley	Ms Laura Byrne, Executive Office
Mr John Cronin	
Ms Sarah Johnson	

Board Minutes

1	Election of Acting Chairperson Mr Dónall Curtin elected of acting chairperson
2	Apologies and Introductions John Cronin to join after 11:30am.
3	Conflict of Interest Declaration No conflict-of-interest matter was declared by the members present.
4	Discussion on ministerial direction and terms of reference of Road Safety Communication coordination steering group Documents provided for this meeting were taken as read. The advice was noted and provided clarity to Boards queries. The focus of the meeting was to review of the draft terms of reference of the Road Safety Communications group and the role of the accounting officer. The Board sought executives' observations on the current draft, which was provided. Each Board member then was provided the opportunity to give feedback on the terms of reference. This feedback was collated by the executive and there was agreement to provide this feedback from both CLT and Board to DOT for consideration.



	Board requested that once DOT had an opportunity to consider the feedback, the final draft of TOR is shared again with Board for consideration in advance of being agreed by the group.
	AOB Next meeting to be held on 30 January 2025 at 9am

Signed: _____
Chairperson

Date: _____

