

Road Safety Authority

Board Meeting Minutes & Action Tracker

Thursday 27 February 2025

Present	In Attendance
Ms Anne Graham, Chairperson	Mr Sam Waide, Chief Executive Officer
Mr Dave Montgomery	Ms Kim Colhoun, Director of Finance & Corporate Services, Board Secretary
Mr Brian McCormick	Ms Alison Coleman, Director of People, Development & Culture
Mr Derek Cawley	Mr Brendan Walsh, Chief Operations Officer
Mr John Cronin	Mr Michael Rowland, Director of Research, Standards & Assurance
Ms Sarah Johnson	Ms Velma Burns, Research Manager
Mr Dónall Curtin	Ms Sarah O'Connor, Director of Partnerships & External Affairs
	Ms Laura Byrne, Executive Office

Board Minutes

1	Welcome Anne Graham, the new Chairperson welcomed everyone to the meeting
2	Apologies and Introductions The members were welcomed to the meeting, there were no apologies.
3	Meeting in the Absence of the Executive The members had a meeting in the absence of the executive.
4	Conflict of Interest Declaration No conflict-of-interest matter was declared by the members present.
5	Minutes from Board Meeting, Decision Record & Action Tracker Board Meeting 30 January 2025 were approved by Board. The open actions were reviewed and updates provided by the executive. All additional requests from Board regarding these actions are reflected in the open actions of the February minutes.



6	Chairperson's Report Draft proposed actions from Self-Assessment Board effectiveness evaluation 2024 Proposals shared with the Board focus on red and orange actions completed and additional actions. External review of Board and ARC to take place at the end of 2025 which will include a skills gap.
7	End of year trends – 2024 fatalities and serious injuries / dangerous behaviours Michael Rowland and Velma Burns joined the meeting. Provisional fatality and serious injury data for 2024 with items to inform interventions discussed. Figures are subject to change until final sign off by the Research team. RSA has a statutory remit to report on fatalities on public road, with fatalities on public places excluded. In 2024, on average, there was 14 fatalities per month but to reach Government target by 2030 on Vision Zero, this number needs to reduce to 6 per month. Research to provide feedback on an independent serious injury versus a serious injury when there is a fatality against road user type, urban versus rural. Research to publish stats from 2000 to 2024 to show the improvements that have been made and fatality numbers against population increase. Narrative on Ireland's rating in EU to be shared in the update to the Minister.
8	Items for Decision 2025 Road Safety Public Interest Annual Work Plan Sarah O'Connor joined the meeting 30km advert to be run in June is now paused. DOT have requested this as speed changes may follow later in the year or into 2026. RSA will extend other campaigns or run a new campaign in June, considering best value for money and impacts approach. Once confirmed, the revised recommendation will be issued to Board. Focus for 2025 includes the TY Road Safety Matters educational programme with a launch in September. Second-level focus will then move to the Junior Cycle. Board requested impact assessments on post campaign analysis with a paper to be issued to Board.



	The plan was approved by the Board subject to a note being added to clarify RSA position regarding modal shift and active travel promotion. Safe use of junctions is on the amber Road Safety Strategy list for RSA. Discussions with DOT/NTA are ongoing as RSA are unclear on who will lead the campaign. RSA to discuss with Dublin City Council/NTA on their plans for new junctions with cycle lanes and provide update to Board. Value for money scenarios paper to be issued to Board for end of 2025 on campaigns and education as well as comparison to relevant EU countries.
	Items for Information Presentation of Driver Testing path to SLA Brendan Walsh joined the meeting. An DT recruitment path to SLA was presented to members. Meetings with the comms team underway to plan external comms, with aim of providing more updates to the public The excel work papers supporting this presentation to be shared with Board. NCT RSA have written to Applus to review the internal processes. AA have deep dive underway with Applus. Applus findings report to be shared with Board once finalized. Cultural Tracker Alison Coleman joined the meeting. Demo of Cultural Assessment App and Staff Recognition App shown to Board. Work underway with ICT to give Board Members view access. Quarterly updates to be reported to Board as well as a monthly CLT agenda item. Assessment to be carried out at end of 2025 with two pulse surveys planned. A pulse survey will not capture culture. RSA to engage directly with Dennison for the next assessment. RSA to provide clarity on what is measurable to define a culture journey. Cultural heatmap to be explored as an option for Board Reporting. Actions for Board members to be added to the Cultural Assessment app.



	Further discussions to occur on an external review with possibility to speak to stakeholders. Sample report to be shared with executive.
	RSA CEO Board Report Road Safety Update Comparison to be shared on pedestrian fatalities YTD from 2023. NDLS/DTT project – DOT have requested a business case in support of this project, Annual return for digital projects under the Circular 14/21 has been made. Data sharing with AGS is progressing. Timelines for data sharing with AGS to be shared with Board. No change to frequency of receiving data until otherwise agreed. COVIS transition activities, progress and advice was discussed. RSA feedback on TOR for Comms group to be sent back to DOT. Road Safety Strategy lessons learned from Phase 1 report by EY to be shared with Board as well as approach for Phase 2 once complete. Risk Register All risks are stable since the January meeting. Monthly reporting won't show any dramatic changes to risks but this will change once the risk appetite statement is approved and aligned.
11	Items for Future Discussion and Any Other Business Proposed top five RSA business area 2025 Board knowledge sessions – IT systems landscape to be added to the list of sessions.
	Date of Next Board Meeting Thursday 27 March 2025 in Dublin

Signed: _____
Chairperson

Date: _____

