

Road Safety Authority

Board Meeting Minutes & Action Tracker

Wednesday 24th April 2019

Present	In Attendance
Ms Liz O'Donnell	Ms Moyagh Murdock CEO
Ms Aileen O'Toole	Mr Pearse White, Director of Finance & Commercial Services & Board Secretary
Mr Dimitris Karagiorgis	Mr Peter Mullen, Court Service of Ireland
Mr Eddie Rock	Mr Tom Ward, Court Service of Ireland
Ms Donna Price	
Ms Gillian Treacy	Apologies
Mr John Lumsden	Mr Kevin Goulding
	Prof Aine Carroll

Board Minutes

The meeting commenced at 8.30am at No. 9 Upper Pembroke Street, Dublin 2.		Action Tracker /Decision
1	<p>Apologies and Introductions</p> <p>Ms Liz O'Donnell, Chairperson welcomed the members to the meeting and noted the apologies.</p>	
2	<p>Meeting in the Absence of the Executive</p> <p>Ms Moyagh Murdock CEO and Mr Pearse White Secretary left the meeting at this stage to allow a meeting in the absence of the executive.</p> <p>The members held their meeting and Ms Murdock CEO and Mr White Secretary returned to the meeting.</p> <p>Upon their return, the executive were informed of the following;</p> <ul style="list-style-type: none"> The members advised the executive that a discussion on the matter of electric scooters took place. They expressed their concern at the current confusion in the general public over the 	AT 26 2019

	<p>legality of these mobility devices. Ms Murdock informed the members that the executive is currently engaged in conducting a review of how scooters and other such vehicles are regulated in other countries, particularly other EU member states. Ms Murdock explained that it will be submitted to the Minister of Transport Tourism and Sport for his review and will assist him in developing any policy or legislation changes if deemed appropriate. Ms Murdock clarified that as the law stands it is not permissible to use scooters on public roads. (Note: The Road Traffic Act 1961 defines a mechanically propelled vehicle as a vehicle intended or adapted for propulsion by mechanical means, including a bicycle or tricycle with an attachment for propelling it by mechanical power, whether or not the attachment is being used. It also includes a vehicle the means of propulsion of which is electrical, or partly electrical and partly mechanical. Scooters fall into this category and are therefore considered to be mechanically propelled vehicles. Any users of such vehicles in a public place (as defined in the Road Traffic Act 1961) must have insurance, road tax and a driving licence, with penalties under road traffic laws (including fixed charge notices, penalty points, fines and possible seizure of the vehicle) for not being in compliance with these requirements. As it is currently stands, it is not possible to tax or insure scooters, they are not considered suitable for use in a public place).</p> <ul style="list-style-type: none"> • The Board expressed the need to have the report by the executive completed as soon as possible. Ms Murdock agreed to produce the report as soon as practicable. 	
3	<p>Conflict of Interest Declaration</p> <p>No conflict of interest matter was declared by the members present.</p>	
4	<p>Minutes of RSA Board Meeting, Decision Record and Action Tracker of the 27th March 2019</p> <p>The members considered the minutes of the meeting of the 27th March 2019. The Chairperson walked the members through the minutes and any matters arising were dealt with including a review of the action tracker of agreed actions from the meeting.</p> <p>Following the review, the members approved the minutes.</p>	

<p>5</p>	<p>Chairperson’s Report</p> <p>Ms O’Donnell updated the members on her activities since the last meeting.</p> <p>Ms O’Donnell informed the members of her meeting with the Minister of Transport Tourism and Sport on the 10th April and she brought the members through a number of items that were addressed at the meeting included Board succession planning. The members whose term is up for review/renewal enquired if their willingness to go forward for a secondary term was relayed to the Minister and the executive advised that it was.</p> <p>Ms O’Donnell also made the members aware of her attendance at the Authority’s Performance Delivery Agreement review meeting with the Department of Transport Tourism and Sport. The presentation of the performance review was shared with the members.</p> <p>The members noted the Chairperson’s Report.</p>	
<p>6</p>	<p>Road Safety Strategy Update</p> <p>Ms Murdock began her address to the members by informing them that Ireland is now provisionally joint second in the EU Road Safety League. The final outcome will be confirmed at the ETSC meeting on the 19th June in Brussels.</p> <p><i>Road Safety Update</i></p> <p>Ms Moyagh Murdock, CEO informed the members that to date in 2019, 53 fatalities have been recorded which represents 6 more fatalities than for the same period in 2018. Ms Murdock outlined that weekends are still a concern for the Authority with regard to fatality activity.</p> <p>Ms Murdock proceeded to walk the members through metrics for 2018 and to date in 2019 in respect of Penalty Point Notices Issues by An Garda Siochana in respect of a range of offences including speeding, driving while holding a mobile phone, the non-wearing of seat belts and unaccompanied learner driver.</p> <p>The members welcomed the information and that it would form part of the road safety report going forward.</p>	

	<p>The members noted the road safety update.</p>	
<p>7</p>	<p>Chief Executive Officer’s Report</p> <p>Ms Moyagh Murdock CEO, brought the members through the following elements in her report;</p> <p><i>Driving Testing Update</i></p> <p>Ms Murdock informed the members that on account of the additional testing capacity in place, the national average wait time for a test continues to reduce and it now stands at 8.3 weeks. Ms Murdock stated that over 41 test centres now have an individual wait time of less than 10 weeks.</p> <p>Ms Murdock stated that additional resources are being given to those centres with a wait time in excess of 10 weeks.</p> <p>Ms Murdock briefed the members on the current number of learner permit holders and the issue of the rolling over of these permits. Ms Murdock informed the members that the executive have a number of proposals with the Department of Transport Tourism and Sport to address this issue.</p> <p><i>NDLS Update</i></p> <p>Ms Murdock outlined to the members that the executive has started work to initiate a strategic review of the NDLS which will include the future customer delivery model of the service, the digitalisation of licences and the use of technology. In addition, Mr Murdock informed the members that the executive has written to the Department of Transport Tourism and Sport in respect of access to the public service card report and the future direction of the NDLS centres. The executive is awaiting a response.</p> <p><i>National Car Testing Service</i></p> <p>Ms Murdock informed the members that the re-let procurement process is progressing as planned. The members were informed that five submissions have been received and the evaluation has started. The members were informed that a briefing on the NCT re- let procurement process will be given to the Audit & Risk Committee on the 9th May and that it is still planned to recommend a preferred tenderer at the May Board meeting.</p> <p><i>Road Traffic Miscellaneous Provisions Bill 2019</i></p> <p>Ms Murdock informed the members that the executive has provided the Department of Transport Tourism and Sport with a</p>	

	<p>comprehensive prioritised list of measures to be included in the bill. The members requested visibility on this list and it was agreed to be provided. The timing for a full briefing will be dependent on when the Heads of Bill are agreed at Cabinet level later this year.</p> <p>Risk Report</p> <p>Mr White brought the members through the April 2019 Risk Report comprising of the Authority’s top risks. The members reviewed the report and noted the changes in the risks from the March meeting and the related mitigation and agreed actions in respect of each risk.</p> <p>The members noted the CEO Report.</p>	<p>AT 27 2019</p>
<p>8</p>	<p>EU Road Safety Performance</p> <p>Arising from the earlier road safety report, Ms Murdock advised to the members that Ireland has now provisionally moved up to joint second place on the EU Road Safety Performance table in respect of available statistics for the year 2018.</p> <p>This is based on Ireland rate of 30 deaths per million based on 146 fatalities recorded for 2018. This placing will be confirmed in June.</p> <p>In addition, Ms Murdock informed the members that Ireland may receive a Road Safety PIN award from the European Transport Safety Council and it will receive the award on the 19th June 2019. There is an embargo on reporting of this development until after 19th June.</p> <p>The members noted this achievement for the Authority.</p>	
<p>9</p>	<p>Update on the Efficacy & Effectiveness of the Crashed Lives Road Safety Awareness Campaigns</p> <p>Arising from a report at the March meeting on the Crashed Lives campaign, Ms Murdock brought the members through more detailed information on the campaign including the additional information on the academic research underpinning the campaign. Ms Murdock informed the members that the current campaign is due to air later in 2019 following a number of changes arising from consultation with a number of stakeholders. [REDACTED]</p> <p>The members engaged in a discussion on the benefits of the Crashed Lives campaigns that the Authority has undertaken since its inception</p>	

	<p>and agreed with the approach that the executive is taking with the current campaign. The members noted the information.</p>	
10	<p>Commercial Vehicle Reform Programme – COVIS System Change Control Update</p> <p>Ms Murdock provided the members with an update on the volume of change controls that have taken place to date on the CVRT COVIS contract and of the further anticipated expenditure that will take place under the contract.</p> <p>The members noted the changes and the management of the contract.</p> <p>In addition, Ms Murdock informed the members of the recent enforcement blitz that took place with An Garda Siochana between the 8th and the 12th April on school buses. The members requested detail on the campaign and related outcomes and it was agreed to be provided.</p>	AT 28 2019
11	<p>Strategic Direction of the National Driver Licence Service</p> <p>Ms Murdock presented the paper on the future direction of the NDLS and the members noted the strategy to make the front office and back office co-terminus to February 2021. The members also noted the approach to the maintenance of the front office structure at present on account of a number of developments in respect of the use of the PSI dataset, Brexit and other issues. Ms Murdock advised that the Department of Transport Tourism and Sport have been written seeking their views on the future of the NDLS front office as well as feedback on the Department of Employment Affairs & Social Protection Data Commissioner Report.</p> <p>The members also noted that they will be briefed on the outcome of the Strategic Review of the NDLS that is taking place later in 2019.</p>	
12	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	

	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	
--	---	--

	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	
13	<p>Items for Future Discussion and Any Other Business</p> <p><i>Meeting Schedule for Remainder of 2019</i></p> <p>The members reviewed the meeting schedule for the remainder of 2019 and agreed to the following changes to the schedule;</p> <ul style="list-style-type: none"> • There will be no meeting in Loughrea this year. There will be a meeting in Loughrea in early 2020 • The July meeting on the 31st July will be held in Ballina • The October meeting has been brought forward a week to the 23rd October 2019. 	
14	<p>Date of Next Board Meeting</p> <p>The next Board meeting will be on Wednesday 29th May 2019 at 8.30a.m.at No 9 Upper Pembroke Street, Dublin 2.</p>	

Signed: _____
Chairperson

Date: _____