

Road Safety Authority

Board Meeting Minutes Friday 24th January 2020

Present	In Attendance
Ms Liz O'Donnell	Ms Moyagh Murdock CEO
Ms Gillian Treacy	Mr Pearse White, Director of Finance & Commercial Services & Board Secretary
Ms Donna Price	
Apologies	
Mr Kevin Goulding	None
Mr Dimitris Karagiorgis	

Board Minutes

The meeting commenced at 8.30am at No 9 Upper Pembroke Street, Dublin 2.

1	Apologies and Introductions Ms Liz O'Donnell, Chairperson welcomed the members to the meeting.	
2	Meeting in the Absence of the Executive The members did not have a meeting in the absence of the executive.	
3	Conflict of Interest Declaration No conflict of interest matter was declared by the members present.	
4	Minutes of RSA Board Meeting, Decision Record and Action Tracker of the 25th October 2019 The members considered the minutes of the meeting of the 25 th October 2019. The Chairperson walked the members through the minutes and any matters arising.	I

	<p>Following the review, the members approved the minutes.</p>	
5	<p>Chairperson's Report</p> <p>Ms O'Donnell updated the members on her activities since the last meeting.</p> <p>Ms O'Donnell also informed the members of her meeting with the Commissioner of An Garda Siochana on the 25th November 2019 where the new An Garda Siochana plan in respect of roads policing was discussed along with other matters.</p> <p>Ms O'Donnell also informed the members of the work undertaken to date in respect of the recruitment process for the appointment of a new Chief Executive Officer upon the resignation of Ms Moyagh Murdock from the post. Ms O'Donnell and the members thanked Ms Murdock for her work and achievements over the past six years in the post and noted that the next meeting on the 16th March would be her last as Chief Executive Officer. Ms O'Donnell informed the members that she would be liaising with the Department of Transport Tourism and Sport and the Public Appointments Service in respect of the appointment of a new CEO and she would keep them updated.</p> <p>Ms O'Donnell also informed the members that the Authority would be moving ahead with the next phase of the unaccompanied learner driver awareness programme in 2020.</p> <p>The members were also informed that the Annual International Road Safety Conference would be held on the 12th March and that the theme this year is on speeding. Chief Executive Officer.</p> <p>The members noted the Chairperson's Report.</p>	
6	<p>Road Safety Strategy Update</p> <p><i>Road Safety Update</i></p> <p>Ms Murdock, informed the members that to date in 2020, 8 fatalities have been recorded which is the same figure year to date for the same period in 2019.</p> <p>Ms Murdock gave the members a status update on the provisional outturn of fatalities for 2019 which at present stands at 146 and that</p>	

	<p>serious injuries are on the increase and that there will be a change in the way that serious injury is categorised going forward.</p> <p>The members noted the road safety update.</p>	
7	<p>Chief Executive Officer's Report</p> <p>Ms Murdock, brought the members through the following elements in her report;</p> <ul style="list-style-type: none"> • There has been a positive reference of the Road Safety Authority in the Public Service 2020 Report in respect of the Authority's public service improvement initiatives. • Brexit update in respect of the UK licence exchange programme and the reduction in risk in respect of Brexit at present. • 2019 End of Year Review in respect of the key initiatives in the Authority's Corporate Plan. • Update on the Ministerial Meeting on Road Safety that took place in December 2019. <p>Ms Murdock concluded her report by outlining the current focus of the executive in respect of the delivery of the NDLS on-line project in June 2020, the delivery of a reconstituted NDLS front office platform and the delivery of the Business Solutions Platform project in April 2020.</p> <p>In line, with the CEO Report, Mr Pearse White brought the members through the Risk Report for January noting that an update of the report took place since October 2019 where new risks have been added, existing risks have been superseded and additional narrative has been provided to inform the members.</p> <p>The members noted the CEO, the Risk Report and the Corporate Plan update reports.</p>	
8	<p>Report of the Audit & Risk Committee Meeting of the 22nd November 2019</p> <p>Mr Kevin Goulding, Chairperson of the Audit & Risk Committee informed the members that the committee met on the 22nd November and addressed the following matters;</p> <ul style="list-style-type: none"> • Mr Goulding informed the members that the committee were brought through a presentation of the Authority's Financial Outturn for the nine months to September 2019 and projected outturn for the 2019 year in respect of Income, Operating Expenditure and Capital Expenditure. Mr Goulding informed the members that the Committee 	

	<p>received a thorough briefing in respect of the financial outturn to date in 2019 and obtained broad reassurance that the Operating Income and Expenditure is on track and that the Capital Expenditure programme is operating to plan taking account the potential risks that are being mitigated by the executive.</p> <ul style="list-style-type: none"> • [REDACTED] • [REDACTED] • Mr Goulding concluded his report by giving an update from the on the 2019 Internal Audit Programme and the latest suite of Internal Audit Reports as well as an outline of the Draft Internal Audit Plan for 2020. <p>The members considered the information provided and agreed to approve the 2020 Business Plan and Budget for the Authority.</p> <p>Ms O'Donnell thanked Mr Goulding for his report and the members for their continued work on the committee.</p>	
9	<p>Items for Future Discussion and Any Other Business</p> <p><i>Board Schedule 2020</i></p> <p>The members were brought through the 2020 meeting plan which consists of seven (7) meetings and it was agreed.</p>	I

	CEO Transition Plan Ms Liz O'Donnell informed the members that a CEO transition plan will be brought to the next meeting on the 16 th March but this will be dependent on the timelines of the recruitment process.	
10	Date of Next Board Meeting The next Board meeting will be on Monday 16 th March at 8.30am at No 9 Upper Pembroke Street, Dublin 2.	

Signed: _____

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