

Road Safety Authority

Board Meeting Minutes & Action Tracker

Wednesday 29th May 2019

Present	In Attendance
Ms Liz O'Donnell	Ms Moyagh Murdock CEO
Ms Aileen O'Toole	Mr Pearse White, Director of Finance & Commercial Services & Board Secretary
Mr Dimitris Karagiorgis	Mr Liam Duggan, Director of Vehicle Testing & Enforcement
Mr Eddie Rock	Ms Evelyn Tuffy, NCT Re Let Manager
Ms Donna Price	Mr Conor Gunn, Ms Julie Anne Corkery, Mr Bob Mc McCullough, & Mr Eamonn O'Hanrahan NCT Re Let Project Team.
Ms Gillian Treacy	
Mr John Lumsden	
Mr Kevin Goulding	Apologies
Prof Aine Carroll	None

Board Minutes

The meeting commenced at 8.30am at No. 9 Upper Pembroke Street, Dublin 2.		Action Tracker /Decision
1	Apologies and Introductions Ms Liz O'Donnell, Chairperson welcomed the members to the meeting.	
2	Meeting in the Absence of the Executive Ms Moyagh Murdock CEO and Mr Pearse White Secretary left the meeting at this stage to allow a meeting in the absence of the executive. The members held their meeting and Ms Murdock CEO and Mr White Secretary returned to the meeting.	

	<p>Upon their return, the executive were informed of the following;</p> <ul style="list-style-type: none"> • In respect of e-scooters, the members requested that the executive put the link to the statement made by the Minister of Transport Tourism and Sport on e-scooters on the RSA website and to share this statement with the Board Members. The CEO also agreed to ascertain if any further statement has been made on the matter by DTTaS. • In respect of the Crashed Lives Academic paper that was presented at the April meeting that Prof Aine Carroll review the paper. (Note there will be a fuller review done using academic resources in the future on the Clancy Ad as discussed at the April meeting). • In respect of the information provided in respect of Driving without a Licence, that this matter be kept on the agenda for the members. <p>The members engaged in a discussion on e-scooters and Ms Moyagh Murdock CEO informed them that the report being prepared by the executive in respect of research in other EU jurisdictions will be communicated to the Department of Transport Tourism and Sport shortly.</p> <p>Ms Murdock also agreed to provide the members with the executive's prioritised list of legislative requirements for both the Road Traffic Miscellaneous Provisions Bill and the RSA Bill so the members have visibility on the executive's priorities.</p>	<p>AT 23 2019</p> <p>AT 30 2019</p> <p>AT 27 2019</p>
<p>3</p>	<p>Conflict of Interest Declaration</p> <p>No conflict of interest matter was declared by the members present.</p>	
<p>4</p>	<p>Minutes of RSA Board Meeting, Decision Record and Action Tracker of the 24th April 2019</p> <p>The members considered the minutes of the meeting of the 24th April 2019. The Chairperson walked the members through the minutes and any matters arising were dealt with including a review of the action tracker of agreed actions from the meeting.</p> <p>Following the review, the members approved the minutes.</p>	
<p>5</p>	<p>Chairperson's Report</p>	

	<p>Ms O'Donnell updated the members on her activities since the last meeting. The members noted the Chairperson's Report.</p>	
6	<p>Road Safety Strategy Update</p> <p><i>Road Safety Update</i></p> <p>Ms Moyagh Murdock, CEO informed the members that to date in 2019, 64 fatalities have been recorded which represents 4 more fatalities than for the same period in 2018. Ms Murdock outlined that weekends are still a concern for the Authority with regard to fatality activity.</p> <p>Ms Murdock proceeded to walk the members through metrics for 2018 and to date in 2019 in respect of Penalty Point Notices Issues by An Garda Siochana in respect of a range of offences including speeding, driving while holding a mobile phone, the non-wearing of seat belts and unaccompanied learner driver. Ms Murdock also informed the members of the Mobility Programme being piloted by An Garda Siochana at present and that it would be opportune to have An Garda Siochana present an update on this programme to the members. The members agreed for this to be arranged.</p> <p>The members raised queries on the way the road safety fatality data is being presented in the report and requested that the data be presented in more graphical format e.g. vector type. The executive agreed to review this request and to come back to the members with an updated response to this request.</p> <p>The members noted the road safety update.</p>	AT 29 2019
7	<p>Chief Executive Officer's Report</p> <p>Ms Moyagh Murdock CEO, brought the members through the following elements in her report;</p> <ul style="list-style-type: none"> • Update from Driver Testing • Update on Driver Licencing and the NDLS Transformation programme • Brexit Update and the related UK Licence Exchange project • Update on the Connected & Autonomous Vehicles programme • Update on recent judicial and legal proceedings the Authority is engaged in. 	

	<p>Mr Pearse White brought the members through the Risk Report for May.</p> <p>The members noted the CEO and Risk Reports.</p>	
8	<p>Report of the Audit & Risk Committee Meeting of the 9th May 2019</p> <p>Mr Kevin Goulding, Chairperson of the Audit & Risk Committee brought the members through his report of the committee meeting held on the 9th May and this included;</p> <p><i>Update on the NCT Re Let Procurement Process</i></p> <p>Mr Goulding informed the members that the committee received an overview of the procurement process from members of the executive and project teams concerning the NCT Re Let.</p> <p>Mr Goulding informed the members that the committee were brought through a comprehensive outline of the process including compliance with EU roadworthiness directives, quality and performance. The overview included a briefing on the technical and financial evaluation that took place.</p> <p>Mr Goulding informed the members that the committee expressed their satisfaction as to the comprehensive and robust nature of the process and that later in the meeting, a recommendation would be made to the members concerning a preferred tenderer.</p> <p><i>Update on Q1 2019 Financial Outturn</i></p> <p></p> <p>Other matters that Mr Goulding informed the members included an update on the 2019 Internal Audit Programme and an update on the external C&AG Audit 2018 where members were informed that the final set of Audited Statutory Financial Statements will be brought before the June meeting for review and approval.</p> <p>The members noted the report and that a further meeting of the Committee will take place on the 18th June.</p> <p>As an aside, the members were informed that they will receive a copy of the draft 2018 Annual Report for their review and feedback prior to the next meeting in June.</p>	<p>AT 32 2019</p>

<p>9</p>	<p>Recommendation on the Preferred Tenderer for the Re Let of the NCT Contract 2020-2030</p> <p>Mr Liam Duggan, Director of Vehicle Testing & Enforcement, Ms Evelyn Tuffy, NCT Re Let Manager and the NCT Re Let Project team consisting of Ms Julie Anne Corkery, Mr Conor Gunn, Mr Bob McCullagh and Mr Eamonn O’Hanrahan joined the meeting at this stage.</p> <p>Ms O’Donnell welcomed Mr Duggan and the team to the meeting. Mr Duggan made a number of introductory remarks concerning the Authority’s priorities for the NCT Re Let procurement process including compliance with EU roadworthiness directives, that quality, performance and objectivity is maximised in the car testing system, innovation is harnessed and that the overall process complies with EU procurement directives and regulations. Mr Duggan outlined the strong governance and management arrangements put in place in respect of the process and informed the members that the Final Evaluation Report before them has been approved by the Project Steering Committee, the Project Board and the Audit & Risk Committee were given a comprehensive briefing on the process on the 9th May 2019. Mr Duggan completed his remarks by outlining the quality assurance and risk management elements of the process that were in place.</p> <p>The members were then brought through the Final Evaluation Report where Ms Julie Anne Corkery brought the members through an overview of the procurement process including the pre procurement stage, the PQQ evaluation stage and a summary of the tender evaluation stage. Ms Corkery informed the members that the tender evaluation of the five qualified tenders started on the 19th March and concluded on the 30th April. A further quality assurance meeting on the evaluation took place on the 8th May. Ms Corkery then brought the members through the technical evaluation that took place as part of the evaluation.</p> <p>Mr Conor Gunn walked the members through the financial evaluation that took place and the subsequent process of the combination of the technical and financial evaluations.</p> <p>The members engaged with the project team on a range of queries concerning the length of the contract, the related value of the contract, the new NCTS service as proposed under the new contract and elements in the new service.</p> <p>The members were informed that subject to Board approval, that Ministerial consent will be sought as required under Section 5 of the RSA Act 2006. In addition, the members were informed of the impact on the test fees arising from the preferred tenderer’s submission, the inflation indexation that will be part of the new contract and the profit</p>	
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	<p>sharing arrangement.</p> <p>The members were informed that they will be informed later in the year on the Fees and related Levy arising from the new contract once it is in place.</p> <p>The members engaged in a discussion on the process agreed that it was managed well with a strong governance structure in place and the members thanked the team for their work on the project.</p> <p>The members approved the recommendation of the preferred tenderer of a wholly owned subsidiary of Applus Iteuve Technology SLU for the National Car Testing Contract for the period 2020 to 2030.</p> <p>Mr Duggan thanked the members for their consideration and engagement on the contract and informed them that the both the seeking of Ministerial consent for the contract and the relevant standstill period will take place simultaneously.</p> <p>Mr Liam Duggan, Director of Vehicle Testing & Enforcement, Ms Evelyn Tuffy, NCT Re Let Manager and the NCT Re Let Project team consisting of Ms Julie Anne Corkery, Mr Conor Gunn, Mr Bob McCullagh and Mr Eamonn O’Hanrahan left the meeting at this stage.</p>	AT 35 2019
10	<p>Report from the International Transport Forum on Link between Traffic Fatalities and the Business Cycle.</p> <p>Ms Murdock brought the members through the key findings of the report and the key considerations for Ireland.</p> <p>The members noted the report.</p>	
11	<p>RSA Engagement on Irish Road Haulage Association</p> <p>Ms Murdock briefed the members on the Authority’s recent engagement with the Irish Road Haulage Association concerning the enforcement of cabotage with regard to foreign registered hauliers operating in Ireland.</p> <p>The members noted the briefing and the Authority’s approach to the engagement.</p>	
12	<p>Items for Future Discussion and Any Other Business</p> <p><i>Board Meeting Schedule</i></p> <p>The members agreed to move the date of the October meeting to Friday 25th October 2019.</p>	

	<p>Road Safety Strategy 2013 to 2020</p> <p>The members requested a status update on the current Road Safety Strategy in respect of the original recommendations and the new recommendations that arose from the mid-term evaluation. Ms Murdock agreed to provide this.</p>	<p>AT 34 2019</p>
<p>13</p>	<p>Date of Next Board Meeting</p> <p>The next Board meeting will be on Wednesday 26th June 2019 at 8.30a.m.at No 9 Upper Pembroke Street, Dublin 2.</p>	

Signed: _____
Chairperson

Date: _____