

Road Safety Authority

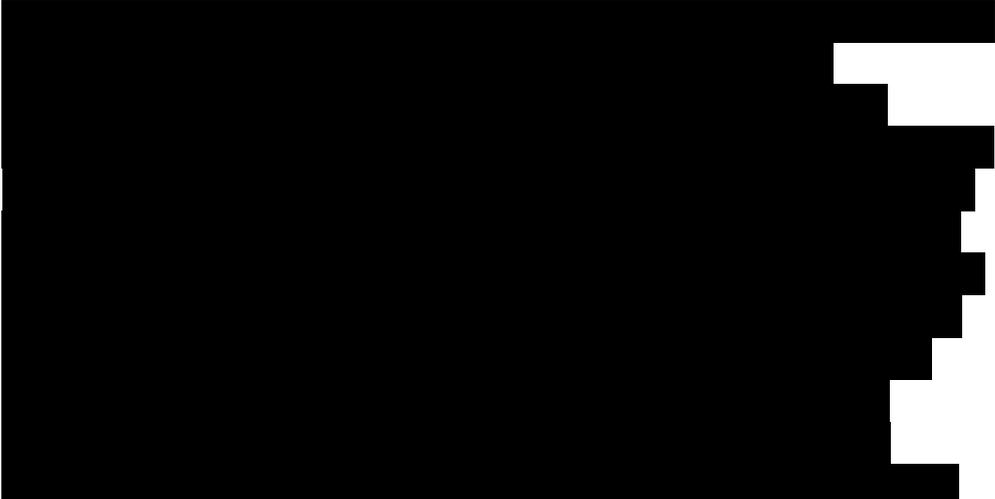
Board Meeting Minutes & Action Tracker

Wednesday 31st July 2019

Present	In Attendance
Ms Liz O'Donnell	Ms Moyagh Murdock CEO
Ms Aileen O'Toole	Mr Pearse White, Director of Finance & Commercial Services & Board Secretary
Mr Dimitris Karagiorgis	Mr Michael Rowland, Director of Road Safety, Research & Driver Education
Mr Eddie Rock	Ms Sharon Heffernan, Statistician
Ms Donna Price	Mr Liam Keane, Manager Legislation
Mr John Lumsden	
Mr Kevin Goulding	Apologies
Prof Aine Carroll	Ms Gillian Treacy

Board Minutes

The meeting commenced at 9.00am at RSA Headquarters, Ballina, Co Mayo.		Action Tracker /Decision
1	<p>Apologies and Introductions</p> <p>Ms Liz O'Donnell, Chairperson welcomed the members to the meeting and noted the apology.</p>	
2	<p>Meeting in the Absence of the Executive</p> <p>Ms Moyagh Murdock CEO, Mr Pearse White Secretary left the meeting at this stage to allow a meeting in the absence of the executive.</p> <p>The members held their meeting and Ms Murdock, Mr White and Ms Colhoun returned to the meeting.</p> <p>Upon their return, the executive were informed that the Chairperson will be writing to the Minister of Transport Tourism and Sport</p>	

	concerning the pending board appointments and the members' concern at the lack of progress on this matter.	AT 40 2019
3	<p>Conflict of Interest Declaration</p> <p>No conflict of interest matter was declared by the members present.</p>	
4	<p>Minutes of RSA Board Meeting, Decision Record and Action Tracker of the 26th June 2019</p> <p>The members considered the minutes of the meeting of the 26th June 2019. The Chairperson walked the members through the minutes and any matters arising which included the following;</p> <ul style="list-style-type: none"> In respect of the Crashed Lives Campaign, Ms Murdock stated that a full discussion on the campaign will take place at the September meeting when all members are present and have an opportunity to contribute to the discussion. Ms Murdock advised that the airing of the campaign would be deferred to after this discussion. <p>Following the review, the members approved the minutes.</p>	
5	<p>Chairperson's Report</p> <p>Ms O'Donnell updated the members on her activities since the last meeting including;</p> <ul style="list-style-type: none"> the upcoming launch of the August Bank Holiday road safety campaign that will be focusing on drug impaired driving. 	AT 41 2019

	<p>Ms O'Donnell concluded her report by thanking both Mr Eddie Rock and Prof Aine Carroll for their eight years of service to the Board on the occasion of their last meeting. Ms O'Donnell thanked both for their respective expertise in the areas of legislation, road traffic law enforcement, rehabilitative and trauma policy and statistical/data matters and that both will be greatly missed.</p> <p>Prof Aine Carroll thanked Ms O'Donnell and the members for their engagement and support over the years and she also thanked Ms Murdock and the executive for their work and professionalism. Mr Eddie Rock echoed Prof. Carroll's words and thanked the members and the executive for their help over his eight year tenure.</p> <p>The CEO reiterated the Chairpersons thanks and appreciation on behalf of herself and the staff of the RSA.</p> <p>The members noted the Chairperson's Report.</p>	
6	<p>Road Safety Strategy Update</p> <p><i>Road Safety Update</i></p> <p>Ms Moyagh Murdock, CEO informed the members that to date in 2019, 88 fatalities have been recorded which represents 6 more fatalities than for the same period in 2018.</p> <p>The members noted the road safety update and the examination of collision trends that is taking place later in the meeting.</p>	
7	<p>Chief Executive Officer's Report</p> <p>Ms Moyagh Murdock CEO, brought the members through the following elements in her report;</p> <ul style="list-style-type: none"> • The latest update on Road Safety was given. • Brexit Update and the related UK Licence Exchange project where it is anticipated that there will be an anticipated increase in licence exchange applications ahead of the October deadline and on account of the awareness campaign that has been launched recently. Ms Murdock also outlined the information/data exchange challenges that Brexit creates especially in the areas of Enforcement and Licensing. 	

	<ul style="list-style-type: none"> • Update in respect of the Connected & Autonomous Vehicles Oversight Role and the vires needed and clarity that the Authority currently foresees in respect of this role where engagement with the Department of Transport Tourism and Sport is taking place. • Update on the NCT Re Let tender process where members were informed that the cooling off period is soon to expire and where the executive will be engaging in the contract with the preferred tenderer. <p>[REDACTED]</p> <ul style="list-style-type: none"> • The members were also made aware of the update in respect of the Corporate Plan’s key initiatives and the respective Directorates updates for the Q2 2019 Business Plan. • Mr Pearse White brought the members through the Risk Report for July noting the updates from the last report and the current governance arrangements. <p>The members noted the CEO and Risk Reports.</p>	
8	<p>Recommendation on the Preferred Tenderer for the Contract for the Provision of Logistical Support Services for the Authority’s Mobile Education Resources</p> <p>Ms Murdock brought the members through the background to the contract where the executive is seeking to put in place a single contractor to undertake and manage the nationwide transportation and set up of its mobile education resources which consist of the Road Safety Shuttle and the Streetsmart programme.</p> <p>The members were brought through the procurement process and the related evaluation where they were informed that the primary contract term will be for a three year period [REDACTED]</p> <p>[REDACTED]</p>	AT 42 2019
9	<p>[REDACTED]</p> <p>[REDACTED]</p>	

	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>AT 43 2019</p>
<p>10</p>	<p>Mr Michael Rowland, Director of Road Safety, Research & Driver Education and Ms Sharon Heffernan, Chief Statistician joined the meeting at this stage.</p> <p>Status Update on Current Road Safety Strategy 2013-2020</p> <p>Mr Rowland started his presentation to the members by outlining the road safety performance in 2018, the impact of the four road safety strategies that have been in place from 1998 to 2020 and the impact of key interventions since 1998 on road safety performance.</p> <p>Mr Rowland elaborated on the critical success factors that has led to Ireland currently being placed 2nd in the EU in terms of road safety and it being the recipient of the ETSC Pin Award in 2019.</p> <p>In terms of the midterm evaluation of the strategy, Mr Rowland brought the members through the conclusions of the review and he gave an update on the current status of the RSS actions. Mr Rowland focussed on the behind schedule actions in areas such as legislation, funding and data sharing.</p> <p>Mr Rowland concluded his presentation by outlining the approach the executive will be taking to ensure the Authority continues to strive to meet the target on fatalities by the year 2020.</p> <p>Ms Murdock outlined to the members that the executive will be issuing a letter of response to the Minister of Transport Tourism and Sport following his letter of instruction to commence the development of the next Government Road Safety Strategy and that the member's</p>	<p>AT 44 2019</p>

	output from their strategy session in 2018 will be appended to this letter for the Minister to consider.	
11	<p>Statistical Process Control – An Examination of Collision Trends</p> <p>Ms Sharon Heffernan, started her presentation by outlining the engagement that took place between the executive and the HSE Quality Improvement team where the use of Statistical Process Control charts are used to distinguish between common cause and special cause variations.</p> <p>Ms Heffernan informed the members that the research team applied Statistical Process Control C Charts to fatal collision data, serious injury collisions data and weekend versus weekday collisions data over the period from January 2014 to December 2018. Ms Heffernan outlined that the main theme that emanated from the analysis is that there are no data points that indicate any unusual or unexpected variations.</p> <p>The members complimented the presentation of the data in the format presented as it will provide informed data in the future for some areas of the statistical presentation of KSI's, in particular there is potential for analysing Seriously Injured KPI's.</p> <p>The CEO advised that as part of the Data Strategy, more formalised analysis will be incorporated into the suite of reports.</p>	
12	<p>Information Update Paper on Data Analytics & Strategy</p> <p>Ms Murdock informed the members the work the executive has underway in respect of the creation of an Enterprise Data Strategy where both a Data Analysis function has been created and key deliverables are being identified as part of a Data Strategy.</p> <p>The members noted this update.</p> <p>Mr Michael Rowland, Director of Road Safety, Research & Driver Education and Ms Sharon Heffernan, Chief Statistician left the meeting at this stage.</p>	
13	<p>Mr Liam Keane, Legislation Manager joined the meeting at this stage.</p> <p>Information & Update on Prioritised List of the Executive's Legislative Requirements</p> <p>Mr Liam Keane brought the members through the material</p>	

	<p>requirements that the executive has requested of the Department of Transport Tourism and Sport with regard to the Road Traffic Miscellaneous Provisions Bill and the Road Safety Authority Bill.</p> <p>The members engaged in a discussion concerning the progression of the two bills and they requested a note to be prepared by Mr Keane that documented the main primary legislative requirements of the executive at present. Mr Keane agreed to provide same.</p> <p>A discussion took place with Board members of the next steps on the paper on a proposal re the possible consolidation of the Road Traffic Act. The CEO advised that this was a draft paper for consideration by the members but that it also took into consideration the need of the executive to address the current weaknesses in the Road Safety Authority (Commerical Vehicle Road Worthiness) Act through the upcoming Miscellaneous Provisions Bill. The discussion concluded with a number of points being made and the request for a short briefing note to be produced for the Board to set the list of priorities.</p>	
<p>13</p>	<p>Items for Future Discussion and Any Other Business</p> <p><i>RSA Annual Report 2018</i></p> <p>Ms Murdock thanked the members for their feedback on the annual report and confirmed that the report has now been finalised and will be issued to the Department of Transport Tourism and Sport as well as being published on the Authority's website.</p> <p>E Scooter Report</p> <p>The members were furnished with copies of the E Scooter Report on the review of current practices and safety implications of electric personal mobility devices for their information.</p> <p>RSA Policy on Dias ability & Accessibility including an update on Diversity & Inclusion</p> <p>The members noted the policy for their information and agreed to review and follow up with any queries.</p>	
<p>13</p>	<p>Date of Next Board Meeting</p> <p>The next Board meeting will be on Monday 30th September at 8.30am at No 9 Upper Pembroke Street, Dublin 2.</p>	

Signed: _____
Chairperson

Date: _____