

Application for Certificate of Roadworthiness (CRW) Replacement, including disc for a Vehicle/Trailer



Tástáil Ródacmhainneachta um Fheithiclí Tráchtála
Commercial Vehicle Roadworthiness Testing

Have you considered applying for your replacement online? It is quicker and there is no fee. See www.cvrt.ie for full details.

Please read these notes before you complete this application. Failure to complete accurately could cause delay.

Please Note: The replacement Certificate of Roadworthiness will be sent to the address of the Registered Owner of the vehicle according to National Vehicle Driver File at the time your application is being processed. You will find the registered owner details on your Vehicle Registration Certificate (VRC). If these details are incorrect, the VRC with the new registered owner (name and/or address details) should be sent to Department of Transport, Tourism & Sport (DTT&S), Shannon, Co. Clare. When the updated VRC is returned to the owner, the application for a CRW can then be submitted.

What you need to do

Please tick to confirm your application is complete

- Complete sections 1 & 2
- Sign and date section 3
- Have section 4 completed, signed and stamped at a Garda station
- Where the original certificate is damaged or illegible, attach the original damaged or illegible CRW including the disc
- Ensure that the registered owner details, as displayed on your vehicle registration certificate, are correct

Where to send your application

Send the completed application form to:

CVRT Finance Section, Road Safety Authority, Clonfert House, Bride Street, Loughrea, Co. Galway.

Data Protection

Please note that all of the information requested on this form is necessary for the purposes of processing your application for a CRW replacement. If you fail to answer any of the questions set out in the application form, it will not be possible to process your application for a CRW replacement.

The details set out in your application form will be processed by the RSA and/or its service providers solely for the purposes of processing your application and, where your application is successful, for our ongoing dealings with you in respect of your CRW replacement. Your details may also be processed for statistical purposes. These statistics are used in such a way that individuals are not identified.

The RSA will process your details in accordance with its obligations under the Data Protection Acts 1998 – 2018 and Regulation (EU) 2016/679 General Data Protection Regulation (GDPR). This includes taking all reasonable steps (including appropriate technical and organisational security measures) to protect personal data.

The RSA may disclose personal data to its agents, contractors and service providers to the extent reasonably required for the purposes described above. Where third parties are used we do so in accordance with applicable law and require the third parties to ensure compliance with Data Protection Legislation.

In addition to third party service providers, we may disclose personal data to An Garda Síochána, other road transport authorities and transport enforcement agencies in other EU member states or AETR states where permitted or required by law.

You have the following rights, in certain circumstances and subject to certain restrictions, in relation to your Personal Data:

- The right to access your Personal Data
- The right to request the rectification and/or erasure of your Personal Data
- The right to restrict the use of your Personal Data
- The right to object to the processing of your Personal Data
- The right to be forgotten in certain circumstances; and
- The right to receive your Personal Data, which you have provided to us, in a structured, commonly used and machine-readable format or to require us to transmit that data to another controller.

If you wish to avail of any of these rights, please contact us at Dataprotection@rsa.ie Your request will be dealt with without undue delay and in any event within one month of receipt of the request

Section 1 - Applicant Details

Vehicle/Trailer Registration Number	<input type="text"/>
Name of Applicant	<input type="text"/>
Address	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Contact Number (for Applicant)	<input type="text"/>
Reason for Replacement (Tick as appropriate):	Lost <input type="checkbox"/> Stolen <input type="checkbox"/> Damaged <input type="checkbox"/> Illegible <input type="checkbox"/> Lost in Post/ Never Received <input type="checkbox"/>
Date CRW was lost / stolen / damaged	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>Day Month Year</small>
Circumstances CRW was lost, stolen or damaged	<input type="text"/>

Section 2 - Payment details

Please debit my VISA/Mastercard/Debit Card with the amount of **€7.00**. Credit/debit card details only accepted. Cash, postal orders or cheques are not accepted as methods of payment. **If you make an online application, no fee applies.**

Cardholder Name	<input type="text"/>
Card Number	<input type="text"/>
Expiry Date	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>Month Year</small>
CVV Number	<input type="text"/> <input type="text"/> <input type="text"/> (3 digit number on back of card)

Section 3 - Declaration

I declare that the certificate of roadworthiness in respect of the above vehicle -
 (a) has become damaged/illegible and I attach it to this application,
 (b) has been lost/stolen/never received/lost in post and I undertake to immediately return it to the Road Safety Authority if it should subsequently be found or recovered, [delete (a) or (b) as appropriate]
 and I hereby apply for a replacement Certificate of Roadworthiness (CRW).
 I am aware the Certificate of Roadworthiness will be sent to the registered owner of the vehicle.

Signed	<input type="text"/>
Date	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>Day Month Year</small>

Section 4 - Garda Report

The person named above reported the above Certificate of Roadworthiness lost/stolen, lost in post/never received [delete as appropriate]. I am satisfied on the basis of the information available to the Gardai at this station and the position as elaborated on by the applicant, that this appears to be a valid application. The applicant has been reminded that any person making a false declaration is liable to prosecution and on conviction to heavy penalties.

Name of Garda	<input type="text"/>
Signature of Garda	<input type="text"/>
Garda Number	<input type="text"/>
Garda Station	<input type="text"/>
Garda Report Number	<input type="text"/>
Phone	<input type="text"/>
Date Reported	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>Day Month Year</small>
Station Stamp	<input type="text"/>