RSA MODIFICATIONS REPORT TEMPLATE

(Use block caps throughout)

VIN | | | | | | | | | | | | | | | | | | | | | |

REGISTRATION NUMBER | | | | | | | | | |

Make:_____Model:_____Variant:_____

This report relates to a modification/ repair (delete where appropriate)

In the case of a modification, give description of: body-type before modification: _____

And body-type after modification (if changed): _____

The purpose of the report is to: (give brief details of why these repairs or modifications were carried out to the vehicle)

List of the repairs or modifications made to the vehicle (including, but not limited to those involving changes to the braking systems, suspension, steering systems, bodywork, or chassis alterations);

In relation to the modifications/ repairs listed above, provide a detailed description of each.
Please use another page where necessary. Any additional pages provided must be signed and stamped by the SQI/Manufacturer.

Notes:

- Give full details of any change to the braking system. Include a schematic diagram with key to the components and confirm on which axles park brakes are fitted.
- Where available, list any type approval numbers related to the modified systems
- Where available from the component/ system manufacturer, supplementary evidence of compatibility with the type and variant of vehicle concerned may be provided.

Details of the standard of workmanship and specifications. Where available, include the manufacturers/ convertor's name and contact details

I hereby declare the information provided in relation to the vehicle referred to above:

a. Is true and correct
b. That the modifications/ repairs detailed above have been carried out to the vehicle such that the technical status and integrity of the vehicle and its other components and safety features have not been compromised and that the vehicle is safe to be used on the road and does not present a danger to the vehicle, occupants or other road users.
c. That the vehicle meets with the Road Traffic (Construction, Equipment and Use of Vehicles) Regulations (as amended) and the Road Traffic (Lighting of Vehicles) Regulations (as amended)
d. That the vehicle meets with the essential technical provisions of the EU Directives to which the modification relates for the year and category of vehicle concerned

I confirm that (tick one of the following);

☐ I am a "suitably qualified individual" (In this context a suitably qualified individual means a mechanical or automotive engineer, an automotive assessor or a person with similar qualifications who, by reason of his or her competence, experience and independence, is an appropriate person to assess the fitness and safety of a vehicle and who carries appropriate indemnity relative to his or her position)

☐ I am the manufacturer/ authorised distributor/ convertor of the vehicle (delete as appropriate)

On:_____(Date of Certification) At:_____(Place of Certification)

Name of Certifying Person (caps): _____

Signature of Certifying Person:_____

Position Within Organisation:_____

Engineering Qualification and/or Professional body accreditation (SQI only) _____

_____Number of year's relevant experience (SQI only) _____

Official Stamp of the SQI / manufacturer

Version 1